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AGENDA & REPORTS

March 22, 2023

12:00 PM

Moorestown Community House

SCHOOLS HEALTH INSURANCE FUND
MEETING: March 22, 2023
Moorestown Community House
12:00 PM

MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ BY CHAIRMAN

Call to order

As Chairman of the Schools Health Insurance Fund, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was given to The Star Ledger, Courier Post and the Times of Trenton as well as the Administrators of each member School Board. A posting of this meeting notice has been placed on the public bulletin Board of all member school boards

FLAG SALUTE

ROLL CALL OF 2022-2023 BOARD OF TRUSTEES

Officers

Joseph Collins, Delsea Regional BOE-Chairman
Beth Ann Coleman, Collingswood BOE

Board of Trustees

Lisa Giovanelli, Rancocas Valley BOE
Christopher Lessard, Frankford Twp BOE
Evon DiGangi, Mt. Holly BOE
Nicholas Bice, Burlington Twp BOE
Jason Schmipf, Kingsway Regional School District
James Sekelsky, Newton BOE
Helen Haley, Voorhees Township BOE
John Bilodeau, Gloucester Twp BOE
Fran Adler, Clayton BOE
Katie Blew, North Hunterdon-Voorhees Regional HS

OPEN MINUTES: February 15, 2023 (Appendix I)

PUBLIC COMMENT: For Agenda Items Only

MOTION: *Motion to open the meeting to the public for agenda items only*

EXECUTIVE DIRECTOR (PERMA)

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PROGRAM MANAGER- (Conner Strong & Buckelew)
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Resolution 10-23: Amend Coverage after the National Emergency Declaration
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TREASURER - (Verrill & Verrill)
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ATTORNEY - (J. Kenneth Harris.)
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NETWORK & THIRD PARTY ADMINISTRATOR - (Aetna - Jason Silverstein)
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NETWORK & THIRD PARTY ADMINISTRATOR - (AmeriHealth - Kristina Strain)
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NETWORK & THIRD PARTY ADMINISTRATOR - (Horizon)
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PRESCRIPTION ADMINISTRATOR - (Express Scripts - Charles Yuk)
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DENTAL ADMINISTRATOR - (Delta Dental - Brian Remlinger)
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OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - CLAIMS - LITIGATION

MEETING ADJOURNED

**SCHOOLS HEALTH INSURANCE FUND
EXECUTIVE DIRECTOR'S REPORT
MARCH 22, 2023**

FINANCE & CONTRACTS COMMITTEE

PRO FORMA REPORTS

Fast Track Financial Reports:

- January 31, 2023 (page 6)

2023/2024 BUDGET ADOPTION (page 12)

The 2023-2024 budget was introduced at the February 15, 2023 meeting and draft rates were distributed to the member brokers/consultants. The budget has not changed from introduction, although the presentation is included for reference.

Motion: *Motion to open the Public Hearing on the 2023-2024 Budget*

Discussion of Budget and Assessments

Motion: *Motion to close the Public Hearing*

Motion: *Motion to adopt resolution 7-23 adopting the 2023-2024 Schools Health Insurance Fund Budget as introduced.*

If no changes were made during the public hearing, the draft rates that were previously distributed will not change and are considered final. Resolution 7-23 adopting the 2023-2024 budget is included on page 12.

DIVIDEND STATUS

The Finance Committee met earlier this month to discuss dividend options. The Committee had a healthy discussion about the needs of the members considering the recent State funding in tandem with the retention policies set forth by the Trustees and recommended by the Fund professionals.

Below is the dividend analysis that was reviewed. The Committee agreed to release 50% of the available dividend in the amount of \$10,682,732. The Resolution 8-23 and illustration of dividend by member is included in Appendix IV.

Please note: the calculation of a member's share is determined by the member's cumulative assessment portion, to the Fund's total income in the closed years (January 2015-June 30, 2021).

Schools Health Insurance Fund			
Dividend Options			
Financial Transactions through 12/31/2022			
Surplus as of December 31, 2022		\$126,630,891	
Recommended Surplus Retention Development			
1) 2023/2024 Monthly Claims Budget		\$38,278,337	
2) Trended for Growth (10%)		\$42,106,170	
3) Recommended Retention @ 2.5 Months of Budgeted Claims		\$105,265,426	
Available for Dividend		\$21,365,465	
Available for Dividend Distribution Options		Remaining Surplus	
Distribution %	\$ Amount	Remaining Surplus \$	# of Months of Claims
10%	\$2,136,546.51	\$124,494,344	3.0
25%	\$5,341,366.28	\$121,289,524	2.9
33%	\$7,050,603.49	\$119,580,287	2.8
40%	\$8,546,186.05	\$118,084,705	2.8
50%	\$10,682,732.56	\$115,948,158	2.8

AETNA AND AMERIHEALTH RENEWALS

Resolution 9-23 includes authorization of the AmeriHealth and Aetna contracts effective January 1, 2023 – December 31, 2023 and the certification that will be filed with the State of NJ.

OPERATIONS AND NOMINATIONS

NEW MEMBERS

The Fund continues to see applications for membership. There is at least one group that is expected to pass a resolution to join for July 1. Once confirmed, we will have an Operations Committee meeting and ratify at the next meeting.

CLAIMS & WELLNESS

WELLNESS

The Wellness Committee will be meeting prior to the Executive Meeting. A verbal report will be provided.

SCHOOLS HEALTH INSURANCE FUND

FINANCIAL FAST TRACK REPORT

AS OF **January 31, 2023**

	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1. UNDERWRITING INCOME	39,570,102	272,032,984	1,700,454,884	1,972,487,868
2. CLAIM EXPENSES				
Paid Claims	31,173,410	232,455,361	1,399,009,644	1,631,465,004
IBNR	594,287	4,051,384	35,525,697	39,577,081
Less Specific Excess	-	(1,822,574)	(20,691,304)	(22,513,878)
Less Aggregate Excess	-	-	-	-
TOTAL CLAIMS	31,767,697	234,684,171	1,413,844,037	1,648,528,208
3. EXPENSES				
MA & HMO Premiums	9,615	65,341	567,257	632,598
Excess Premiums	798,246	5,436,424	46,104,714	51,541,138
Administrative	2,706,695	18,065,061	126,222,561	144,287,621
TOTAL EXPENSES	3,514,557	23,566,827	172,894,532	196,461,358
4. UNDERWRITING PROFIT/(LOSS) (1-2-3)	4,287,849	13,781,987	113,716,316	127,498,303
5. INVESTMENT INCOME	587,374	2,106,109	7,386,980	9,493,089
6. DIVIDEND INCOME	0	690,590	7,505,955	8,196,545
7. STATUTORY PROFIT/(LOSS) (4+5+6)	4,875,223	16,578,686	128,609,251	145,187,937
8. DIVIDEND	21,908	35,433	41,747,344	41,782,777
9. TRANSFERRED SURPLUS			28,079,045	28,079,045
10 STATUTORY SURPLUS (7-8)	4,853,315	16,543,253	114,940,953	131,484,205

SURPLUS (DEFICITS) BY FUND YEAR

Closed	Surplus	347,449	647,433	104,906,898	105,554,331
	Cash	437,093	1,289,979	121,290,751	122,580,730
2021/2022	Surplus	(647,510)	5,163,921	10,034,054	15,197,975
	Cash	7,520,465	(9,776,451)	26,178,861	16,402,410
2022/2023	Surplus	5,153,376	10,731,899		10,731,899
	Cash	10,624,101	39,423,876		39,423,876
TOTAL SURPLUS (DEFICITS)		4,853,315	16,543,253	114,940,952	131,484,205
TOTAL CASH		18,581,660	30,937,404	147,469,612	178,407,016

CLAIM ANALYSIS BY FUND YEAR

TOTAL CLOSED YEAR CLAIMS	27,306	1,578,608	1,029,546,471	1,031,125,079
FUND YEAR 2020/2021				
Paid Claims	0	(0)	0	(0)
IBNR	0	0	0	0
Less Specific Excess	0	0	0	0
Less Aggregate Excess	0	0	0	0
TOTAL	0	(0)	0	(0)
FUND YEAR 2021/2022				
Paid Claims	1,194,910	31,484,502	351,754,517	383,239,019
IBNR	(497,360)	(33,980,329)	35,525,697	1,545,368
Less Specific Excess	0	(2,041,285)	(2,982,648)	(5,023,933)
Less Aggregate Excess	0	0	0	0
TOTAL	697,550	(4,537,111)	384,297,566	379,760,455
FUND YEAR 2022/2023				
Paid Claims	29,951,194	199,610,961		199,610,961
IBNR	1,091,647	38,031,713		38,031,713
Less Specific Excess	0	0		0
Less Aggregate Excess	0	0		0
TOTAL	31,042,841	237,642,674	0	237,642,674
COMBINED TOTAL CLAIMS	31,767,697	234,684,171	1,413,844,037	1,648,528,208

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

SCHOOLS HEALTH INSURANCE FUND RATIOS

SCHOOLS HEALTH INSURANCE FUND								
RATIOS								
	FY 2021-22	2022-2023						
INDICES	YEAR END	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Cash Position	\$ 147,469,612	\$ 130,950,950	\$ 132,248,184	\$ 141,981,833	\$ 138,786,782	\$ 152,659,013	\$ 159,825,356	\$ 178,407,016
IBNR	\$ 35,525,697	\$ 37,381,610	\$ 40,147,340	\$ 40,363,921	\$ 41,292,560	\$ 41,876,546	\$ 38,982,794	\$ 39,577,081
Assets	\$ 181,392,070	\$ 178,338,254	\$ 176,355,052	\$ 176,614,001	\$ 179,040,286	\$ 188,950,554	\$ 191,461,986	\$ 197,593,154
Liabilities	\$ 57,703,634	\$ 61,582,371	\$ 62,987,937	\$ 64,404,086	\$ 65,767,056	\$ 67,027,513	\$ 64,831,095	\$ 66,108,948
Surplus	\$ 123,688,436	\$ 116,755,884	\$ 113,367,115	\$ 112,209,914	\$ 113,273,230	\$ 121,923,041	\$ 126,630,891	\$ 131,484,205
Claims Paid -- Month	\$ 33,775,593	\$ 31,294,412	\$ 35,533,332	\$ 36,381,246	\$ 34,534,693	\$ 26,763,425	\$ 36,774,843	\$ 31,173,410
Claims Budget -- Month	\$ 32,817,694	\$ 34,892,709	\$ 34,727,056	\$ 35,425,958	\$ 35,402,141	\$ 35,745,261	\$ 35,784,502	\$ 36,397,702
Claims Paid -- YTD	\$ 389,418,087	\$ 31,294,412	\$ 66,827,744	\$ 103,208,990	\$ 137,743,683	\$ 164,507,108	\$ 201,281,951	\$ 232,455,361
Claims Budget -- YTD	\$ 393,789,683	\$ 34,892,709	\$ 69,619,765	\$ 105,045,723	\$ 140,447,864	\$ 176,193,125	\$ 211,977,627	\$ 248,375,329
RATIOS								
Cash Position to Claims Paid	4.37	4.18	3.72	3.9	4.02	5.7	4.35	5.72
Claims Paid to Claims Budget -- Month	1.03	0.90	1.02	1.03	0.98	0.75	1.03	0.86
Claims Paid to Claims Budget -- YTD	0.99	0.90	0.96	0.98	0.98	0.93	0.95	0.94
Cash Position to IBNR	4.15	3.5	3.29	3.52	3.36	3.65	4.1	4.51
Assets to Liabilities	3.14	2.90	2.80	2.74	2.72	2.82	2.95	2.99
Surplus as Months of Claims	3.77	3.35	3.26	3.17	3.2	3.41	3.54	3.61
IBNR to Claims Budget -- Month	1.08	1.07	1.16	1.14	1.17	1.17	1.09	1.09

Schools Health Insurance Fund
2022/2023 Budget Status Report
as of January 31, 2023

	Actual	Annualized	Certified	Actual	\$ Variance	% Variance
Expected Losses	Budget	Budget	as of 7/1/22	Expensed		
Medical Claims	224,008,371	388,602,284	370,886,514	213,315,742	10,692,629	5%
Prescription Claims	21,495,877	36,899,763	32,124,992	21,723,103	(227,226)	-1%
Dental Claims	2,871,081	4,931,499	4,812,181	2,603,829	267,252	9%
Subtotal Claims	248,375,329	430,433,546	407,823,687	237,642,674	10,732,655	4%
Rate Stabilization Reserve	0	0	0	0	0	0%
DMO Premiums	49,417	86,508	82,066	65,341	(15,924)	-32%
Reinsurance						
Specific	5,435,909	9,452,301	8,896,097	5,436,424	(515)	0%
Total Loss Fund	253,860,655	439,972,355	416,801,850	243,144,440	10,716,215	4%
Expenses						
Legal	22,154	37,978	37,978	22,154	-	0%
Treasurer	15,416	26,428	26,428	15,416	0	0%
Administrator	1,256,111	2,183,259	2,039,388	1,256,208	(97)	0%
Program Manager	3,345,941	5,809,091	5,451,454	3,379,925	(33,984)	-1%
Local Entity Risk Management	3,546,900	6,221,289	6,054,652	3,545,685	1,215	0%
TPA - Med Aetna	3,884,799	6,697,810	6,143,047	3,906,696	(16,711)	0%
Program Manager - Guardian Nurses	641,643	1,115,729	1,050,076	630,875	10,768	2%
TPA - Med AmeriHealth Admin	948,676	1,637,117	1,793,143	949,071	(394)	0%
TPA - Med Horizon	11,111	18,894	25,061	11,433	(321)	-3%
TPA - Vision	5,187	8,741	10,505	Included above in Med Aetna		
TPA - Dental	131,917	226,989	222,805	131,954	(37)	0%
Actuary	17,792	30,500	30,500	17,345	447	3%
Auditor	11,781	20,196	20,196	11,781	0	0%
Subtotal Expenses	13,839,427	24,034,021	22,905,235	13,878,543	(39,116)	0%
Misc/Contingenct Expenses	33,185	56,889	56,889	24,130	9,056	27%
Data Analysis System	52,787	90,492	90,492	52,787	0	0%
Wellness Program	349,362	607,493	571,746	347,632	1,730	0%
Affordable Care Act Taxes	86,291	150,053	141,138	86,354	(63)	0%
A4 Retiree Surcharge	4,032,151	6,994,841	6,675,957	4,036,465	(4,314)	0%
Plan Documents	17,500	30,000	30,000	17,500	-	0%
Total Expenses	18,410,704	31,963,790	30,471,458	18,443,411	(32,707)	0%
Total Budget	272,271,359	471,936,145	447,273,307	261,587,851	10,683,508	4%

Schools Health Insurance Fund
CONSOLIDATED BALANCE SHEET

AS OF JANUARY 31, 2023

BY FUND YEAR

	SHIF 2022/2023	SHIF 2021/2022	CLOSED YEAR	FUND BALANCE
ASSETS				
Cash & Cash Equivalents	39,423,876	16,402,410	122,580,730	178,407,016
Assessments Receivable (Prepaid)	8,100,944	177,194	(65,549)	8,212,589
Interest Receivable	-	-	1	1
Specific Excess Receivable	-	3,606,180	1,110,988	4,717,168
Aggregate Excess Receivable	-	-	-	-
Dividend Receivable	-	-	-	-
Deferred Assessment Receivable	-	-	618,034	618,034
Prepaid Admin Fees	4,956	-	-	4,956
Other Assets	5,633,390	-	-	5,633,390
Total Assets	53,163,166	20,185,784	124,244,203	197,593,154
LIABILITIES				
Accounts Payable	-	-	-	-
IBNR Reserve	38,031,713	1,545,368	-	39,577,081
A4 Retiree Surcharge	4,036,465	3,335,852	-	7,372,317
Dividends Payable	-	-	0	0
Retained Dividends	-	-	18,689,872	18,689,872
Accrued/Other Liabilities	363,089	106,589	-	469,678
Total Liabilities	42,431,267	4,987,809	18,689,872	66,108,948
EQUITY				
Surplus / (Deficit)	10,731,899	15,197,975	105,554,331	131,484,205
Total Equity	10,731,899	15,197,975	105,554,331	131,484,205
Total Liabilities & Equity	53,163,166	20,185,784	124,244,203	197,593,154
BALANCE	-	-	-	-

This report is based upon information which has not been audited nor certified
by an actuary and as such may not truly represent the condition of the fund.

Fund Year allocation of claims have been estimated.

REGULATORY
SCHOOLS HEALTH INSURANCE FUND
YEAR: 2022/2023

<u>Monthly Items</u>	<u>Filing Status</u>
Budget	Filed
Assessments	Filed
Actuarial Certification	Filed
Reinsurance Policies	Filed
Fund Commissioners	Filed
Fund Officers	Filed
Renewal Resolutions	Filed
Indemnity and Trust	Filed
New Members	Filed
Withdrawals	N/A
Risk Management Plan and By Laws	Filed
Cash Management Plan	Filed
Unaudited Financials	Q2 2022 filed
Annual Audit	June 30, 2021 - filed
Budget Changes	N/A
Transfers	N/A
Additional Assessments	N/A
Professional Changes	N/A
Officer Changes	N/A
RMP Changes	N/A
Bylaw Amendments	N/A
Contracts	Filed
Benefit Changes	N/A

Indemnity and Trust Agreement Compliance Listing

MEMBER	I&T END DATE
Sandyston-Walpack Consolidated School District	12/31/2021
Deptford Township BOE	6/30/2022
Robbinsville BOE	7/1/2022
Lumberton BOE	12/31/2022
Berlin Borough BOE	6/30/2023
Burlington City BOE	6/30/2023
Califon BOE	6/30/2023
Chathams School District	6/30/2023
Eatontown BOE	6/30/2023
Ewing Township BOE	6/30/2023
Foundations Academy	6/30/2023
Franklin Township School District(h)	6/30/2023
Gateway Regional BOE	6/30/2023
Glassboro BOE	6/30/2023
Gloucester County Vo Tech	6/30/2023
Gloucester SSSD	6/30/2023
Leap Academy University Charter School	6/30/2023
Lenape BOE	6/30/2023
Lenape Valley Regional BOE	6/30/2023
Lower Alloways Creek BOE	6/30/2023
Maple Shade BOE	6/30/2023
Medford Township BOE	6/30/2023
Mendham Borough School District	6/30/2023
Mount Laurel Township Schools	6/30/2023
Newton BOE	6/30/2023
Stillwater Township BOE	6/30/2023
Upper Pittsgrove BOE	6/30/2023
Woodbury City BOE	6/30/2023
Woodland Township BOE	6/30/2023
Woodstown-Piles Grove BOE	6/30/2023

RESOLUTION 7-23

**SCHOOLS HEALTH INSURANCE FUND
ADOPTION OF THE 2023-2024 BUDGET**

WHEREAS, The Schools Health Insurance Fund is required under State regulation to adopt an annual budget in accordance with the bylaws of the Fund; and

WHEREAS, the Board of Trustees met on February 15, 2023 in Public Session to introduce the proposed budget for 2023-2024 Fund Year; and

WHEREAS, the Board of Trustees met on March 22, 2023 in Public Session to adopt the proposed budget for 2023-2024 Fund Year; and

WHEREAS, a public hearing to adopt the 2023-2024 budget was held on March 22, 2023 at 12:00 pm.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Schools Health Insurance Fund hereby adopt the 2023-2024 budget in the amount of \$504,561,324

BE IT FURTHER RESOLVED that copies of this resolution shall be sent to each Trustee, Risk Manager, and Governing Body, the New Jersey Department of Banking and Insurance, and the New Jersey Department of Community Affairs.

ADOPTED: MARCH 22, 2023

BY: _____
CHAIRPERSON

ATTEST: _____
SECRETARY

SCHOOLS HEALTH INSURANCE FUND
2023-2024 Proposed Budget

Introduced on February 15, 2023

20,181

Census:	Monthly Census	Annual Census
Medical - Aetna	16,324	195,888
Medical - AmeriHealth Admin	3,828	45,936
Medical - Horizon	29	348
Rx	10,059	120,708
Dental	6,081	72,972
Vision	787	9,444
Rx No Medical (Incl in Rx above)	13	156
Dental Only (Incl in Dental above)	689	8,268
DMO Only	8	96

	LINE ITEMS	2022-2023 Annualized Budget	2023-2024 Proposed Budget	\$ Change	% Change
1	Claims				
2	Medical Claims	\$ 393,628,755	\$ 416,037,888	\$ 22,409,133	5.69%
3	Prescription Claims	\$ 36,916,492	\$ 38,558,971	\$ 1,642,479	4.45%
4	Dental Claims	\$ 4,935,286	\$ 4,743,180	\$ (192,106)	-3.89%
5	Subtotal	\$ 435,480,533	\$ 459,340,039	\$ 23,859,506	5.48%
6					
7	Rate Stabilization Reserve	\$ -	\$ 421,104	\$ 421,104	100.00%
8					
9	DMO Premiums	\$ 94,920	\$ 99,666	\$ 4,746	5.00%
10					
11	Reinsurance				
12	Specific	\$ 9,596,543	\$ 10,355,275	\$ 758,731	7.91%
13					
14	Total Loss Fund	\$ 445,171,996	\$ 470,216,083	\$ 25,044,087	5.63%
15					
16	Professional and Administrative Expenses:				
17	Legal	\$ 37,978	\$ 38,738	\$ 760	2.00%
18	Treasurer	\$ 26,428	\$ 26,957	\$ 529	2.00%
19	Administrator	\$ 2,215,269	\$ 2,260,376	\$ 45,107	2.04%
20	Program Manager	\$ 5,886,013	\$ 6,043,437	\$ 157,424	2.67%
21	Local Entry Risk Management	\$ 6,392,761	\$ 6,677,638	\$ 284,877	4.46%
22	Program Manager - Guardian Nurses	\$ 1,132,755	\$ 1,428,815	\$ 296,060	26.14%
23	TPA - Med Aetna	\$ 6,914,846	\$ 6,718,958	\$ (195,888)	-2.83%
24	TPA - Med AmeriHealth Admin	\$ 1,647,265	\$ 1,647,265	\$ -	0.00%
25	TPA - Med Horizon	\$ 18,635	\$ 19,567	\$ 932	5.00%
26	TPA - Dental	\$ 227,673	\$ 232,051	\$ 4,378	1.92%
27	TPA - Vision	\$ 8,594	\$ 8,594	\$ -	0.00%
28	Actuary	\$ 30,500	\$ 37,110	\$ 6,610	21.67%
29	Auditor	\$ 20,196	\$ 20,600	\$ 404	2.00%
30	Subtotal	\$ 24,558,913	\$ 25,160,105	\$ 601,193	2.45%
31					
32	A4 Retiree Surcharge	7,085,318	8,320,758	1,235,440	17.44%
34					
35	Misc/Contingent Expenses	\$ 56,889	\$ 56,889	\$ -	0.00%
32	Data Analysis System	\$ 90,492	\$ -	\$ (90,492)	-100.00%
33	Wellness Program	\$ 616,764	\$ 616,764	\$ -	0.00%
34	Affordable Care Act Taxes	\$ 152,349	\$ 152,349	\$ -	0.00%
35	Plan Documents	\$ 30,000	\$ 30,000	\$ -	0.00%
36					
37	Subtotal	\$ 946,494	\$ 856,002	\$ (90,492)	-9.56%
38					
39	Total Expenses	\$ 32,590,724	\$ 34,336,865	\$ 1,746,140	5.36%
40					
41	Total Budget	\$ 477,762,720	\$ 504,552,948	\$ 26,790,228	5.61%

**RESOLUTION AUTHORIZING REFUND FROM
CLOSED YEARS ACCOUNT**

WHEREAS, N.J.A.C. 11:15-2.21 provides that a FUND may seek approval from the Commissioner of Insurance for a refund of excess monies from any FUND year upon compliance with certain requirements; and

WHEREAS, the FUND has obtained a calculation from its Actuary and Executive Director as to the amount of money which is available for distribution consistent with the aforementioned regulations, and the financial integrity of the FUND; and

WHEREAS, the Board of Trustees has determined that it would be in the best interest of the FUND and its member entities to make certain refunds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Schools Health Insurance Fund, as follows:

1. Section B of N.J.A.C. 11:15-2.21 provides that the FUND may seek approval for refunds from any claim fund which has been completed for not less than twenty-four months. Based upon this requirement, surplus monies in closed fund years are eligible for refunds at the discretion of the FUND;
2. The Board of Trustees have balanced the interests of the member school boards in obtaining the benefit of such monies as are available for refund against the need for the FUND to protect and preserve its financial integrity. It is the conclusion of the Board of Trustees that the following amount can be refunded at this time:

CLOSED YEARS - \$10,682,732

3. The Executive Director is authorized and directed to submit such documents pertaining to this refund as the regulations require to the Department of Insurance and the Department of Community Affairs.
4. Member liabilities aged more than 90 days have been reduced from the dividend allocation. As previously agreed to, West Deptford BOE will use its dividend allocation towards assessment deferral.
5. The FUND members have the option of taking these monies in the form of a check or as a credit on a future bill. The money can also be held in an interest bearing account established and retained by the Fund and the member can draw upon the account upon request.
6. The FUND Treasurer is authorized to prepare and execute checks for the pro-rated amount of the aforementioned refunds due to each member municipalities for the year in question,

provided, however, the FUND Treasurer shall deduct any outstanding balances without regard for Fund year;

SCHOOLS HEALTH INSURANCE FUND

ADOPTED: MARCH 22, 2023

BY: _____
CHAIRPERSON

ATTEST: _____
SECRETARY

RESOLUTION NO. 9-23

**SCHOOLS HEALTH INSURANCE FUND
RESOLUTION AWARD OF CONTRACT
EXTRAORDINARY, UNSPECIFIABLE SERVICES**

WHEREAS, the School Health Insurance Fund (hereinafter “the Fund”) is duly constituted as an insurance Fund and is subject to certain requirements of the Local Public Contracts Law; and;

WHEREAS, the Executive Committee of the Fund has deemed it necessary and appropriate to obtain certain extraordinary and unspecifiable services; and

WHEREAS, the Executive Committee resolves to award a contract for certain Fund services in accordance with N.J.S.A 40A:11-5(l)(m), and has received a certification from the Administrator for the Fund on the nature of such services and the due diligence efforts that were made to obtain quotes for the coverages described herein;

NOW, THEREFORE, BE IT RESOLVED that the following insurance contracts be awarded for the periods of January 1, 2023 through December 31, 2023:

- Medical Third Party Administrator – Aetna - \$35.30 pepm (approx. \$6,718,958 annually)
- Medical Third Party Administrator – AmeriHealth \$37.11 pepm (approx. \$1,647,265 annually)

BE IT FURTHER RESOLVED that contracts providing the specified services will be on file in the Fund’s office, located at 9 Campus Drive – Suite 216, Parsippany, NJ 07054; and

BE IT FURTHER RESOLVED that notice of this action shall be advertised in the Fund’s official newspapers in accordance with law and notice of this action along with completed contracts shall be filed with the New Jersey Department of Banking and Insurance, the New Jersey Department of Community Affairs, and the New Jersey Office of the Comptroller.

ADOPTED: March 22, 2023

BY: _____
CHAIR

ATTEST:

SECRETARY

**STANDARD CERTIFICATION DECLARATION FOR
AN EXTRAORDINARY UNSPECIFIABLE SERVICE**

TO: Members of the Schools Health Insurance Fund
FROM: Brandon Lodics, PERMA Risk Management Services
DATE: March 22, 2023
SUBJECT: This is a contract for selection of a medical network and administration

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firms: Aetna, and AmeriHealth.
Cost: Not to exceed the budgeted amount based on the exposure as of the date the budget was prepared/adopted
Duration: One Year (N.J.S.A. 40A:11-15(1)(6))
Purpose: Provide Medical provider services for the Schools Health Insurance Fund

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 18A:18A-5(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done.

For Aetna and AmeriHealth:

The contractor will provide the day to day claims adjudication and management in accordance to member plan documents and Fund rules and regulations. This vendor was selected based upon cost and other factors, including but not limited to, the ability to provide coverage levels that meets or exceeds the current health care coverage.

2. Describe in detail why the contract meets the provisions of the statute and rules:

N.J.S.A. 40A:11-5(1)(m).

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:

Not applicable.

4. Describe the informal solicitation of quotations:

The Contracts Committee reviewed the current contracts and through the guidance of the Fund Administrator and Program Manager, the Committee determined that the Fund's best option would be to negotiate a new one-year contract in lieu of an RFP process.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Name _____

(Signature)

Title _____

**School's Health Insurance Fund
Program Manager's Report**

March 2023

Program Manager: Conner Strong & Buckelew

Brokers: brokerservice@permainc.com

ELIGIBILITY/ENROLLMENT:

Please direct any eligibility, enrollment, or system related questions to our dedicated SNJREBF enrollment team. To contact the team, email shif_enrollments@permainc.com or fax to 856-685-2249.

System training (new and refresher) is provided to all contacts with WEX access **every 3rd Wednesday at 10AM**. Please contact Austin Flinn, aflinn@permainc.com for additional information or to request an invite.

In the subject line of the email, please include: *Training - Fund Name and Client Name*. Please be sure to add the date of the training you would like to attend in your email so an invite can be sent.

COVERAGE UPDATES: None

EXPRESS-SCRIPTS UPDATE

Due to the frequency in which plans and benefits can change, effective April 1, 2023, ESI will no longer issue physical ID cards. Digital ID cards are available with the most up to date information. This will eliminate the need to reissue ID cards each time plan and/or benefit information has changed on a member's ID card.

- New members, members without an email address on file or members that do not respond to the email sent by ESI, will be contacted via direct mail with instructions. The instructions will explain how to register and access their digital ID card online or request a printed card if necessary.
- If members are set up in ESI's portal with an email address, they will receive a welcome kit that explains their pharmacy benefit and how to print their digital ID card.
- Members who do not have access to the internet, do not have a smartphone, or who prefer not to register on express-scripts.com can request a physical ID card by calling Express Scripts Customer Service at the number on their onboarding communications.
- Due to HIPAA, digital ID cards cannot be emailed to members, they must be accessed from the member's personal registered account with ESI.

Please note there is not an option to request a group have the option for their employees to continue to receive physical ID cards in lieu of digital ID cards. The above information was shared with brokers on February 10, 2023.

2022 SaveOn Savings - In the 2022 plan year the SHIF saved \$2,662.390 for members enrolled in SaveOn. There were 312 participants in the program, for an average savings per prescription of \$2,034.

OPERATIONAL UPDATES:

Open Enrollment – 7/1/23 (Passive)

1. SHIF OE will be held April 24th through May 12th
2. All OE updates should be completed in WEX by May 19th to allow time for ID cards to be delivered to members by 7/1/22

2023 LEGISLATIVE REVIEW

COVID -19

1. **National Emergency Declaration** – On January 30, 2023, the federal government announced the two national emergencies addressing COVID-19, the public health emergency (PHE) and the national emergency will end **May 11, 2023**. As a result, the Program Manager recommends the following effective **July 1, 2023**:
 - o **COVID-19 vaccines, including boosters** – cover at \$0 copay at **in network locations only**. (Previously covered at any location).
 - a. **COVID-19 At Home Testing Kits** – no longer covered by the plan at any retail location or mail order through ESI. Members would be responsible for the full costs of the kit.
2. **At Home COVID-19 Testing - Covered through June 30, 2023**. On January 10th, the Biden Administration issued a mandate that takes effects on January 15, 2022, requiring the coverage of At Home/Over the Counter COVID-19 test kits by Employer sponsored health plans. As outlined in the communication sent on January 14, 2022, the HIF will cover the kits under the pharmacy plan (ESI). For groups contracted outside of the HIF for their pharmacy benefit, the group should contact their PBM or broker to implement a coverage solution.

In 2022 SHIF paid \$350,876.46 in total plan costs for At Home Covid-19 test kits; \$182,168.70 in retail costs and \$168,707.76 in mail order costs.

- a. **FREE Tests from the Government** – COVID-19 at home test kits are available through the government. Every U.S. household is eligible to order 4 free COVID-19 at home tests. <https://www.covid.gov/tests>
3. **Vaccine Mandates - Covered at \$0 at in network location**. November 4, 2021, OSHA released the *Emergency Temporary Standard*. Which implemented a “vaccine or test,” requirement for Employers over 100 Employees. The Mandate is still not in effect as it has gone through multiple State and Federal Court appeals. Most recently, on January 13, 2022, the US Supreme Court blocked the enforcement of vaccine or testing mandate for businesses with at least 100 employees.

As a reminder testing as an occupational requirement are not covered under Employer Health Plans.

Medical and Rx Reporting

2022 Filings – Deadline for carriers to submit the filings for 2022 plan year is June 1, 2023. Aetna, AHA and ESI will submit on behalf of the HIFs. The Program Manager will provide carriers all information needed for submission. Groups do not need to file on an individual basis.

Federal Extension Granted – the Centers for Medicare and Medicaid Services (CMS), U.S. Departments of Labor, Health and Human Services, and the Treasury published an FAQ that provided an extension to the filing period for 2020 and 2021 prescription drug and health care spending reporting. The Departments have provided a submission grace period through January 31, 2023 and will not consider a plan or issuer to be out of compliance with the requirements provided a good faith submission of 2020 and 2021 data is made on or before the date. Carriers will be filing their full reporting on behalf of clients prior to January 31, 2023.

The Medical and Rx Reporting provision (section 204) of the Consolidated Appropriations Act (CAA) requires health plans and payors to report information on plan medical costs and prescription drug spending to the Secretaries of Health and Human Services, Labor, and the Treasury on an annual basis. This requirement applies to insurers and self-funded health plans offering group or individual health insurance coverage.

On Aug. 20, 2021, the government released additional guidance on Consolidated Appropriations Act (CAA) implementation in a [Frequently Asked Questions \(FAQs\)](#) document. In the FAQ, the Departments of Health and Human Services, Labor, and Treasury indicated that enforcement of the first Medical and Rx report submission will be deferred, pending the issuance of regulations or further guidance. Until regulations or further guidance is issued, the Departments strongly encouraged plans and issuers to start working to ensure that they are in a position to be able to begin reporting the required information with respect to **2020 and 2021 data by Dec. 27, 2022.**

On Nov. 17, 2021, the departments released an interim final rule with request for comments (IFC).

Based on the IFC guidance, Express Scripts will submit an aggregated file for Rx data only to the government during the mandated filing period of Dec.1 – Dec.27, 2022. The Program Manager Team has provided ESI with the requested information to submit the filing.

Aetna and AmeriHealth will submit filings to the government on behalf of the HIFs using information in their system.

No Surprise Billing and Transparency – Continued Delays

The Health Insurance Funds, including SHIF protect plan members from surprise billing with involuntary out of network balance bills with a hold harmless clause:

- Example: an in-network surgeon contracts with an out of network anesthesiologist. Should the out of network anesthesiologist balance bill the patient, the Funds would hold the member harmless, paying up to the invoiced amount.

The law also imposes certain requirements on the Carriers, PBMs and healthcare providers. Many of these requirements continue to be delayed, but we will continue to work with the insurance providers to assure the SHIF remains compliant.

- Issuing updated ID Cards with additional out of pocket information

- Providing transparency in coverage machine-readable files
- Providing price comparison tools
- Healthcare providers should work with insurance carriers to provide potential patients with good faith estimates of costs

Appeals

Carrier Appeals:

Submission Date	Appeal Type /Carrier	Appeal Number	Reason	Determination	Determination Date
10/17/2022	Medical/Aetna	SHIF-2023-01-05	Medical Necessity	Upheld	11/16/2022
12/22/2022	Medical/Aetna	SHIF-2023-01-06	Medical Necessity	Upheld	1/4/2023
12/12/2023	Medical/Aetna	SHIF-2023-01-08	Medical Necessity	Upheld	12/22/2022
01/08/2023	Medical/Aetna	SHIF-2023-02-01	Medical Necessity	Upheld	01/09/2023
12/22/2022	Medical/Aetna	SHIF-2023-02-02	Medical Necessity	Upheld	01/04/2023
01/27/2023	Medical/Aetna	SHIF-2023-03-01	Medical Necessity	Upheld	02/09/2023
03/07/2023	Medical/Aetna	SHIF-2023-03-02	Medical Necessity	Under Review With Carrier	N/A

IRO Submissions:

Submission Date	Appeal Type /Carrier	Appeal Number	Reason	Determination	Determination Date
01/18/2023	Medical/Aetna	SHIF-2023-01-05	Medical Necessity	Upheld	02/16/2023
01/27/2023	Medical/Aetna	SHIF-2023-01-06	Medical Necessity	Overtured	02/23/2023
01/30/2023	Medical/Aetna	SHIF-2023-01-08	Medical Necessity	Partially Overtured	02/02/2023
02/02/2023	Medical/Aetna	SHIF-2023-02-01	Medical Necessity	Upheld	02/08/2023
02/14/2023	Medical/Aetna	SHIF-2023-02-02	Medical Necessity	Overtured	03/03/2023
03/01/2023	Medical/Aetna	SHIF-2023-03-01	Medical Necessity	Under Review	N/A

Small Claim Committee Appeals: None

RESOLUTION NO. 10-23

SCHOOLS HEALTH INSURANCE FUND

**RESOLUTION AMEND COVERAGE AFTER THE NATIONAL EMERGENCY DECLARATION
TERMINATION**

WHEREAS, the Schools Health Insurance Fund (hereinafter the Fund) is duly constituted as a joint insurance fund;

WHEREAS, the Fund held a Public Meeting on **March 22, 2023** for the purposes of conducting the official business of the Fund; and

WHEREAS, on January 30, 2023 the federal government announced two national emergencies addressing COVID -19 will end May 11, 2023;

WHEREAS, the Program Manager of the Fund made a recommendation to the Executive Committee effective July 1, 2023 to continue coverage for COVID -19 vaccines and boosters with no member responsibility and At Home Testing Kits to be the responsibility of the member;

BE IT RESOLVED, it has been determined that changing the benefits will not alter member premiums or rates;

BE IT RESOLVED, that effective July 1, 2023, the Schools Health Insurance Fund hereby amends the plan documents to continue coverage for COVID -19 vaccines and boosters at \$0 member responsibility at in network locations only

ADOPTED: March 22, 2023

BY: _____
CHAIRPERSON

ATTEST: _____
SECRETARY



Schools Health Insurance Fund
Board Meeting Summary
March 22, 2023



Total Referrals		1/1/2023 through 3/9/2023
Total Referrals	(members/referrals)	290/305
Total Referrals (ACUTE)	(includes 210 HSX)	269/282
Total Referrals (COMPLEX/DIABETIC)		21/23
Hospitalizations		
Total Members Hospitalized		151 members/161 hospitalizations
Members Requiring ICU Level Care		10
ACUTE Readmissions within 30 days		13 (9%)
COMPLEX Admissions		2 members/3 admissions
Mobilizations---Acute		
		181
Inpatient Visits		125
Accompaniments		41
Home Visits		15
Mobilizations---Complex Program/Diabetic Program		
		19
Inpatient Visits		4
Accompaniments		13
Home Visits		2
School Districts with Most Referrals		# Cases
Pennsauken BOE		21
Mt. Laurel Twp Schools		17
Ewing Twp BOE		14
Lenape Regional High School BOE (South Jersey)		14
Members Requiring ICU Level of Care		
Potential High Claimant	Insurer	Status
HC #1	Aetna	Deceased; Respiratory Failure; 8 days ICU
HC #2	AmeriHealth	Deceased; GI Bleed; 4 days ICU
HC #3	AmeriHealth	Declined after outreach; MVA; 12 days ICU
HC #4	Aetna	Engaged; Craniotomy; 2 days ICU
HC #5	Aetna	Engaged; Hypoxia; 9 days ICU
HC #6	AmeriHealth	Engaged; MI; 3 days ICU
HC #7	Aetna	Engaged; MI; 11 days inpatient
HC #8	Aetna - Pediatric	Engaged; New dx. Leukemia; 7 days ICU
HC #9	Aetna	Engaged; Sepsis; Remains Inpatient
HC #10	Aetna	No response to outreach; Chest pain; 10 days inpatient

Guardian Nurses Healthcare Advocates, Inc.
Lighting Your Way Through the Healthcare Maze
P.O. Box 224 Flourtown, PA 19031
Main Phone: 888-836-0260
GuardianNurses.com

SCHOOL HEALTH INSURANCE FUND

BILLS LIST

Resolution

MARCH 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the School Health Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 22-23

<u>CheckNumber</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>InvoiceAmount</u>
003670			
003670	HORIZON BCBSNJ	MEDICAL TPA - HORIZON 03/23	1,556.52
			1,556.52
003671			
003671	AMERIHEALTH ADMINISTRATORS	MEDICAL TPA - AMERIHEALTH 03/23	137,379.66
			137,379.66
003672			
003672	PERMA RISK MANAGEMENT SERVICES	ADMINISTRATION FEES 3/23	185,472.04
003672	PERMA RISK MANAGEMENT SERVICES	POSTAGE 02/23	38.28
003672	PERMA RISK MANAGEMENT SERVICES	2022 CORRECTED 1099 FILING	14.95
			185,525.27
003673			
003673	COURIER POST	ACCT CHL092208 AD MEET DATE 01/20/23	46.02
			46.02
003674			
003674	MEDICAL EVALUATION SPECIALISTS	MES CASE 1974922 02/28/22	225.00
003674	MEDICAL EVALUATION SPECIALISTS	MES CASE # 1955826 02/08/23	428.75
			653.75
003675			
003675	KINGSWAY REGIONAL SCHOOL DISTRICT	WELLNESS REIMBURSEMENT-WATER 2/23	210.00
003675	KINGSWAY REGIONAL SCHOOL DISTRICT	WELLNESS REIMBURSE-SAM'S CLUB 2/23	125.27
			335.27
003676			
003676	RANCOCAS VALLEY REG HSD	WELLNESS GYM REIMB JON FERNEE 4X20	80.00
003676	RANCOCAS VALLEY REG HSD	WELL. GYM REIMB SARAH SHELLEY 4X20	100.00
003676	RANCOCAS VALLEY REG HSD	WELLNESS GYM REIMB. 10/22-3/23 6X20	120.00
003676	RANCOCAS VALLEY REG HSD	WELL REIMB. 01/23-02/23	980.00
003676	RANCOCAS VALLEY REG HSD	WELLNESS SNEAKER REIMB. L. HANSON	100.00
003676	RANCOCAS VALLEY REG HSD	WELL. SNEAKER RAFFLE N. MATTIO 01/23	100.00
003676	RANCOCAS VALLEY REG HSD	WELL REIMB, PAGE BEIERSCHMITT	100.00
003676	RANCOCAS VALLEY REG HSD	WELL REIMB SNEAKER REFFLE M. FISCHL	100.00
003676	RANCOCAS VALLEY REG HSD	WELLNESS REIMB. DAVID WRIGHT 02/23	200.00
003676	RANCOCAS VALLEY REG HSD	WELLNESS GYM REIMB. DIANE SWAIN	20.00
003676	RANCOCAS VALLEY REG HSD	WELL GYM REIMB. B. MARQUESS 10/22-12/22	60.00
			1,960.00

003677				
003677	ALLYSON COOK	WELLNESS GRANT REIMB. HIGHLAND 02/23	508.99	508.99
003678				
003678	MEDFORD TOWNSHIP BOARD OF EDUCATION	DO IT BETTER WELLNESS REIMB. 11/22-1/23	5,750.00	5,750.00
003679				
003679	MANSFIELD TWSP SCHOOL DISTRICT	WELLNESS REIMB. 10/22-1/23	1,431.20	1,431.20
003680				
003680	MELISSA SHEPPARD	WELLNESS REIMB.-WELLNESS PD DAY 2/23	328.27	328.27
003681				
003681	WELLNESS COACHES	INSPIRED PERSPECTIVES 09/19/22	9,135.00	
003681	WELLNESS COACHES	WELLness COACH SWEDESBORO BOE 3/23	1,970.00	
003681	WELLNESS COACHES	WELLNESS- COACHING DELRAN 12/22	1,667.00	
003681	WELLNESS COACHES	WELLNESS COACH CORRECTION DELRAN 2/23	198.00	
003681	WELLNESS COACHES	WELLNESS COACHING DELRAN BOE 03/23	1,700.00	14,670.00
003682				
003682	US WELLNESS, INC.	WELLNESS REIMB CLEARVIEW BOE 01/23	1,458.50	
003682	US WELLNESS, INC.	WELLNESS REIMB. BURLINGTON TWP 02/23	1,660.00	
003682	US WELLNESS, INC.	WELLNESS REIMB. BYRAM BOE 01/23	1,918.35	
003682	US WELLNESS, INC.	WELLNESS REIMB. HARRISON BOE 01/23	1,458.00	6,494.85
003683				
003683	JENNIFER BROWN	WELLNESS REIMB. TIMBER CREEK 02/23	208.00	208.00
003684				
003684	DELSEA REGIONAL HIGH SCHOOL DISTRICT	WELL REIMB. MASSAGE COPAYS 1/23-2/23	623.00	623.00
003685				
003685	STRECH LAB MARLTON	WELLNESS REIMB. 10/22-01/23 RANOCAS	1,200.00	1,200.00
003686				
003686	AETNA BEHAVIORAL HEALTH LLC	LEAP ACADEMY 03/23	470.00	470.00
003687				
003687	RITA GENGARO	MISC WELLNESS REIMB. 03/23	176.98	
003687	RITA GENGARO	REIMB. MISC STAFF GIVEAWAYS 3/23	305.00	481.98
003688				
003688	NJ ADVANCE MEDIA	ACCT #1000890281 AD 01/21/23	19.89	
003688	NJ ADVANCE MEDIA	ACCT #1000890281 AD 01/21/23	6.48	26.37
003689				
003689	RISE TO WELLNESS LLC	WELLNESS MESSAGES 2/23 TIMBER CREEK	280.00	280.00
003690				
003690	NANCY CAPRIGLIONE	WELLNESS REIMB. FIT CLASS OGDENSBURG	800.00	800.00
003691				
003691	NAVIGATE WELLNESS, LLC	LICENSED PLATFORM-2023 EWING TWP BOE	11,004.00	11,004.00
003692				
003692	ADVANTA HEALTH SOLUTIONS	ACTIVEFIT INC CREDITS 12/22 DELSEA	80.00	
003692	ADVANTA HEALTH SOLUTIONS	ACTIVEFIT PROG. MGMT FEE 02/23 DELSEA	321.20	
003692	ADVANTA HEALTH SOLUTIONS	ACTIVEFIT MGMT FEE 02/23 LENAPE	1,701.00	
003692	ADVANTA HEALTH SOLUTIONS	ACTIVEFIT INC CREDITS 12/22 LENAPE	3,580.00	5,682.20

003693				
003693	SCHOOL DISTRICT OF THE CHATHAMS	MOVESPRING WELLNESS APP 01/27/23	3,400.00	
				3,400.00
003694				
003694	OLDE MILL INN	MEETING 02/15/23	1,570.15	
				1,570.15
003695				
003695	ACCESS	ACCT 962 CUST 224 STORE 12/22 FOR JAN	12.99	
003695	ACCESS	ACCT 962 CUST 224 STORE 1/23 FOR FEB	12.19	
				25.18
003696				
003696	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE 03/23	803,318.02	
				803,318.02
W3231				
W3231	DELTACARE DMO	GLOUCESTER COUNTY IOT 03/23	225.04	
W3231	DELTACARE DMO	GLOUCESTER SSSD 03/23	711.26	
				936.30
W3232				
W3232	FLAGSHIP DENTAL PLANS	LEAP 03/23	3,882.02	
W3232	FLAGSHIP DENTAL PLANS	CINNAMINSON(COMPLETE) 03/23	1,967.20	
W3232	FLAGSHIP DENTAL PLANS	DEPTFORD 03/23	2,079.32	
W3232	FLAGSHIP DENTAL PLANS	CINNAMINSON 03/23	344.62	
				8,273.16
W3233				
W3233	AETNA LIFE INSURANCE COMPANY	MEDICAL TPA- AETNA 03/23	530,121.30	
W3233	AETNA LIFE INSURANCE COMPANY	VISION TPA - AETNA 03/23	709.80	
				530,831.10
W3234				
W3234	DELTA DENTAL OF NEW JERSEY INC.	DENTAL TPA 03/23	19,010.16	
				19,010.16
W3235				
W3235	J. KENNETH HARRIS, ATTY AT LAW	PLAN DOCUMENT FEE 03/23 INV 15365	1,127.00	
W3235	J. KENNETH HARRIS, ATTY AT LAW	ATTORNEY SERVICES 03/23 INV 15365	3,164.83	
				4,291.83
W3236				
W3236	VERRILL & VERRILL, LLC	TREASURER FEE 03/23	2,202.33	
				2,202.33
W3237				
W3237	CONNER STRONG & BUCKELEW	RX PROGRAM MANAGER FEES 03/23	61,448.10	
W3237	CONNER STRONG & BUCKELEW	DENTAL - PROGRAM MANAGER FEES 03/23	16,572.96	
W3237	CONNER STRONG & BUCKELEW	BROKER FEES 03/23	535,397.68	
W3237	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM 03/23	7,297.92	
W3237	CONNER STRONG & BUCKELEW	MEDICAL PROGRAM MANAGER FEES 03/23	407,264.48	
W3237	CONNER STRONG & BUCKELEW	IMPLEMENTATION FEE	15,320.00	
				1,043,301.14
W3238				
W3238	CONNER STRONG & BUCKELEW	GUARDIAN NURSE SERVICE INV 3827 03/23	90,125.00	
				90,125.00
W3239				
W3239	PAYFLEX	MOORESTOWN 02/23	57.00	
W3239	PAYFLEX	CHATHAMS 02/23	18.00	
W3239	PAYFLEX	TABERNACLE 02/23	3.00	
				78.00

Total Payments FY 22-23 2,884,777.72

TOTAL PAYMENTS ALL FUND YEARS 2,884,777.72

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

SCHOOLS HEALTH INSURANCE FUND
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED

Current Fund Year: 2023										
Month Ending: January										
	Medical	Dental	Rx	Dividend Payable	Med.Adv	Reinsurance	tabilization (BO)	LFC	Admin	TOTAL
OPEN BALANCE	136,038,644.10	3,479,660.50	(12,322,364.91)	18,876,631.73	0.00	(649,687.74)	0.00	0.00	14,402,472.32	159,825,356.00
RECEIPTS										
Assessments	32,964,548.78	417,108.50	3,095,882.29	0.00	0.00	803,211.52	0.00	0.00	2,703,400.91	39,984,152.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	516,452.93	12,930.20	8,464.70	68,556.68	0.00	0.00	0.00	0.00	52,307.28	658,711.79
Invest Adj	0.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.04
Subtotal Invest	516,452.97	12,930.20	8,464.70	68,556.68	0.00	0.00	0.00	0.00	52,307.28	658,711.83
Other *	128,527.41	0.00	13,311,609.99	0.00	0.00	0.00	0.00	0.00	16.53	13,440,153.93
TOTAL	33,609,529.16	430,038.70	16,415,956.98	68,556.68	0.00	803,211.52	0.00	0.00	2,755,724.72	54,083,017.76
EXPENSES										
Claims Transfers	27,749,780.09	404,642.72	4,439,634.35	0.00	0.00	0.00	0.00	0.00	0.00	32,594,057.16
Expenses	0.00	9,615.45	0.00	0.00	0.00	798,245.76	0.00	0.00	2,099,424.74	2,907,285.95
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.11	15.11
TOTAL	27,749,780.09	414,258.17	4,439,634.35	0.00	0.00	798,245.76	0.00	0.00	2,099,439.85	35,501,358.22
END BALANCE	141,898,393.17	3,495,441.03	(346,042.28)	18,945,188.41	0.00	(644,721.98)	0.00	0.00	15,058,757.19	178,407,015.54

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS														
SCHOOLS HEALTH INSURANCE FUND														
ALL FUND YEARS COMBINED														
CURRENT MONTH														
CURRENT FUND YEAR														
2023														
Description:	Republic Bank - General Account	Republic Bank - Expense Account	Republic Bank Investment Account	Ocean First Bank	Wilmington Trust Investment Account	New Jersey Cash Management Investment Account	Parke Bank Investment Account #8626	Parke Bank - Certificate of Deposit #9000742721	William Penn Bank - Money Market Account	Parke Bank - Certificate of Deposit #9000789412	Cornerstone Investment Account			
ID Number:														
Maturity (Yrs)												12/7/2023		
Purchase Yield:	4.44	4.44	4.44	1.25	3.81	4.29	3.75	4.20	3.93	4.20	4.42			
TO TAL for All Accts & instruments														
Opening Cash & Investment Balance	\$ 159,825,356.04	\$ 3,092,670.84	\$ 233,099.25	\$ 108,088,321.02	\$ 38,967.95	\$ 903.86	\$ 19,651,159.65	\$ 7,446,468.32	\$ 6,000,000.00	\$ 267,519.94	\$ 10,000,000.00	\$ 5,006,245.21		
Opening Interest Accrual Balance	\$ 2.79	\$ -	\$ -	\$ -	\$ -	\$ 2.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1 Interest Accrued and/or Interest Cost	\$3.03	\$0.00	\$0.00	\$0.00	\$0.00	\$3.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$658,709.00	\$16,305.30	\$3,557.74	\$433,933.67	\$41.39	\$0.00	\$70,364.27	\$25,609.29	\$27,994.52	\$833.88	\$60,000.00	\$20,068.94		
6 Interest Paid - Term Instr.s	\$2.79	\$0.00	\$0.00	\$0.00	\$0.00	\$2.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
8 Net Investment Income	\$658,712.03	\$16,305.30	\$3,557.74	\$433,933.67	\$41.39	\$3.03	\$70,364.27	\$25,609.29	\$27,994.52	\$833.88	\$60,000.00	\$20,068.94		
9 Deposits - Purchases	\$84,721,086.40	\$61,424,305.93	\$3,198,785.95	\$19,000,000.00	\$0.00	\$0.00	\$0.00	\$87,994.52	\$0.00	\$10,000.00	\$0.00	\$1,000,000.00		
10 (Withdrawals - Sales)	-\$66,798,138.69	-\$55,511,343.11	-\$3,198,785.95	-\$8,000,000.00	\$0.00	-\$0.11	\$0.00	\$0.00	-\$27,994.52	-\$15.00	-\$60,000.00	\$0.00		
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK		
Ending Cash & Investment Balance	\$178,407,015.54	\$9,021,938.96	\$236,656.99	\$119,522,254.69	\$39,009.34	\$906.54	\$19,721,523.92	\$7,560,072.13	\$6,000,000.00	\$278,338.82	\$10,000,000.00	\$6,026,314.15		
Ending Interest Accrual Balance	\$3.03	\$0.00	\$0.00	\$0.00	\$0.00	\$3.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Plus Outstanding Checks	\$1,884,706.64	\$0.00	\$1,884,706.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
(Less Deposits in Transit)	-\$291,535.00	-\$291,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Balance per Bank	\$180,000,187.18	\$8,730,403.96	\$2,121,363.63	\$119,522,254.69	\$39,009.34	\$906.54	\$19,721,523.92	\$7,560,072.13	\$6,000,000.00	\$278,338.82	\$10,000,000.00	\$6,026,314.15		

**CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES
SCHOOLS HEALTH INSURANCE FUND**

	January							
and Year	2023							
	1.	2.	3.	4.	5.	6.	7.	8.
Coverage	Calc. Net Paid Thru Last Month	Monthly Net Paid January	Monthly Recoveries January	Calc. Net Paid Thru January	TPA Net Paid Thru January	Variance To Be Reconciled	Delinquent Unreconciled Variance From	Change This Month
Medical	187,097,916.58	27,749,780.09	0.00	214,847,696.67	0.00	214,847,696.67	187,097,916.58	27,749,780.09
Dental	2,129,768.40	404,642.72	0.00	2,534,411.12	0.00	2,534,411.12	2,129,768.40	404,642.72
Rx	26,961,938.19	4,439,634.35	0.00	31,401,572.54	0.00	31,401,572.54	26,961,938.19	4,439,634.35
Vision	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	216,189,623.17	32,594,057.16	0.00	248,783,680.33	0.00	248,783,680.33	216,189,623.17	32,594,057.16

RESOLUTION NO. 11-23

**SCHOOLS HEALTH INSURANCE FUND
APPROVAL OF THE MARCH 2023 BILLS LIST AND TREASURERS REPORT**

WHEREAS, the **Schools Health Insurance Fund** (the “Fund”) held a Public Meeting on **March 22, 2023** for the purposes of conducting the official business of the Fund; and

WHEREAS, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the months of March 2023 for consideration and approval of the Board of Trustees; and

WHEREAS, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of January for all Fund Years for consideration and approval of the Board of Trustees; and

WHEREAS, a quorum of the Board of Trustees was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

NOW THEREFORE BE IT RESOLVED the Board of Trustees of the **Fund** hereby approves the Bills List for March 2023 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for School Board Joint Insurance Funds.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Board of Trustees of the **Fund** hereby approves the Treasurer’s Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for School Board Joint Insurance Funds.

SCHOOLS HEALTH INSURANCE FUND

ADOPTED: MARCH 22, 2023

BY: _____
CHAIRPERSON

ATTEST: _____
SECRETARY



2 White Horse Pike Haddon Heights NJ 08035
Ph. (856) 310-9500
Fax. (856) 310-9501
kharris@kenharrislaw.com

memo

To: Schools Health Insurance Fund
From: J. Kenneth Harris, Esq.
CC: Executive Director
Date: March 15, 2023
Re: March 2023 Attorney Report

As reported at the February meeting there have been recent changes to the current Public Health Emergency ("PHE") related to the COVID-19 virus. HHS Secretary Becerra issued a letter to all state governors announcing that effective February 11, 2023 he was extending the PHE an additional 90-days but this would be the final renewal of the COVID -19 PHE which would end on May 11, 2023. He was providing the governors with 90-day notice, vice the previously announced 60-day notice of the end of the PHE, in order to give the states more time to adapt to any changes required by the end of the PHE.

Some of the changes/areas of impact due to the end of the PHE are:

1. **Vaccines** recommended by the Advisory Committee on Immunization Practices (ACIP) are a preventive health service for most private insurance plans and will be fully covered without a co-pay. Currently, COVID-19 vaccinations are covered under Medicare Part B without cost sharing, and this will continue. Medicaid will continue to cover all COVID-19 vaccinations

without a co-pay or cost sharing through September 30, 2024, and will cover ACIP-recommended vaccines for most beneficiaries thereafter.

2. **Major Medicare telehealth flexibilities will not be affected.** The vast majority of current Medicare telehealth flexibilities that Americans—particularly those in rural areas and others who struggle to find access to care—have come to rely upon over the past two years, will remain in place through December 2024 due to the bipartisan Consolidated Appropriations Act, 2023 passed by Congress in December 2022.
3. **Coverage for COVID-19 testing for Americans will change.** Medicare beneficiaries who are enrolled in Part B will continue to have coverage without cost sharing for laboratory-conducted COVID-19 tests when ordered by a provider, but their current access to free over-the-counter (OTC) COVID-19 tests will end, consistent with the statute on Medicare payment for OTC tests set by Congress.

The requirement for private insurance companies to cover COVID-19 tests without cost sharing, both for OTC and laboratory tests, will end. However, coverage may continue if plans choose to continue to include it. We are encouraging private insurers to continue to provide such coverage going forward.

State Medicaid programs must provide coverage without cost sharing for COVID-19 testing until the last day of the first calendar quarter that begins one year after the last day of the COVID-19 PHE. That means with the COVID-19 PHE ending on May 11, 2023, this mandatory coverage will end on September 30, 2024, after which coverage may vary by state.

HIPAA Developments: HHS Office of Civil Rights (“OCR”) 2021 HIPAA Report to Congress

The OCR is required by law make reports of HIPAA compliance and of breaches of unsecured Protected Health Information (“PHI”). On February 11, 2023, two reports were issued detailing 2021 HIPAA Privacy, Security Breach Notification Rule Compliance and Breaches of Unsecured PHI.

For calendar year 2021 there was a 25% increase in complaints alleging HIPAA violations over 2020, for a total of 34,077 complaints. 78% were resolved before initiating an investigation. 16% were resolved by providing technical assistance before an investigation (Pre-investigation technical assistance); 3% resulted in covered entity corrective action. 1% OCR provided technical assistance after an investigation.

The 2021 Report of Breaches of Unsecured PHI included 609 notices of breaches impacting 500 or more individuals a 7% decrease from 2020, impacting a total of 37,182,558 individuals. Hacking and IT incidents represented 75% of the reported incidents and most involved network servers with the largest breach impacting 3,253,822 individuals. Of these breaches all were investigated and OCR completed 554 investigations and provided technical assistance and entered into resolution agreements for voluntary compliance through corrective action plans for the involved covered entities.

There were 63,571 notices of breach affecting fewer than 500 individuals with incidents involving unauthorized access or disclosure of PHI being the most frequent breach and these impacted 319,215 individuals. The source of the breach that was most common for this group was unauthorized access or disclosure of paper records.

Reduced Coinsurance for Certain Part B Rebatable Drugs under the Medicare Prescription Drug Inflation Rebate Program

On March 15, 2023, the Department of Health and Human Services, through the Centers for Medicare & Medicaid Services (CMS), announced 27 prescription drugs for which Part B beneficiary coinsurances may be lower from April 1 – June 30, 2023.

The Inflation Reduction Act of August 2022, authorized the Medicare Prescription Drug Inflation Rebate Program which, in turn, establishes Medicare Part B prescription drug inflation rebates for single source drugs and biologicals with prices increasing faster than the rate of inflation, and provides for lower Part B beneficiary cost sharing on these drugs and biologicals.

Lower Part B coinsurance will go into effect on April 1, 2023. This coinsurance adjustment applies to certain drugs and biologicals covered under Medicare Part B. The Part B drugs impacted by this coinsurance adjustment may change quarterly.

Below is the list of drugs with adjusted coinsurance amounts for the quarter April 1-June 30, 2023.

HCPCS Code	Short Description	Inflation-Adjusted Coinsurance Percentage (Normally 20.000%)
J0287	Abelcet	19.180%
J8655	Akynzeo	16.213%
J7504	Atgam	17.830%
J3145	Aveed	19.239%
J0558	Bicillin C-R	18.921%
J0561	Bicillin L-A	18.514%
J1955	Carnitor	13.918%
J0850	Cytogam	18.983%
J9269	Elzonris	19.969%
J0699	Fetroja	10.274%
J1572	Flebogamma DIF	17.655%
J9307	Folotyn	19.965%
J1645	Fragmin	13.995%
J0135	Humira	19.529%
J2820	Leukine	19.648%

J2265	Minocin	19.288%
J0888	Mircera	17.614%
J9268	Nipent	17.269%
J9177	Padcev	19.470%
J9061	Rybrevant	19.747%
J2502	Signifor LAR	18.406%
J2860	Sylvant	19.777%
Q2053	Tecartus	19.958%
J2792	Winrho SDF	19.882%
J0775	Xiaflex	18.960%
J3299	Xipere	18.969%
Q2041	Yescarta	19.937%



SCHOOLS HEALTH INSURANCE FUND

Monthly Claim Activity Report

March 22, 2023



SCHOOLS HEALTH INSURANCE FUND

	<u>MEDICAL CLAIMS PAID 2021-2022</u>	<u># OF EES</u>	<u>PER EE</u>	<u>MEDICAL CLAIMS PAID 2022-2023</u>	<u># OF EES</u>	<u>PER EE</u>
JULY	\$18,771,219	14,784	\$1,270	\$20,653,856	15,510	\$1,332
AUGUST	\$23,959,789	14,129	\$1,696	\$29,975,105	15,369	\$1,950
SEPTEMBER	\$22,312,790	14,558	\$1,533	\$22,221,075	15,808	\$1,406
OCTOBER	\$22,038,722	14,518	\$1,518	\$21,393,357	15,780	\$1,356
NOVEMBER	\$21,948,287	14,542	\$1,509	\$26,337,598	15,983	\$1,648
DECEMBER	\$24,408,315	14,547	\$1,678	\$23,003,951	15,958	\$1,442
JANUARY	\$21,020,119	14,545	\$1,445	\$27,378,278	16,389	\$1,671
FEBRUARY	\$22,435,741	14,552	\$1,542			
MARCH	\$26,092,101	14,523	\$1,797			
APRIL	\$23,157,506	14,523	\$1,595			
MAY	\$28,105,730	14,517	\$1,936			
JUNE	\$19,971,050	14,520	\$1,375			
TOTALS	\$274,221,370			\$170,963,219		
				2022-2023 Avg.	15,828	\$ 1,543
				2021-2022 Avg.	14,522	\$ 1,574

Plan Sponsor Unique ID : All
 Customer: Schools Health Insurance Fund
 Group / Control: 00141839,00169498,00169659,00737392,00737419

Paid Dates: 01/01/2023 - 01/31/2023
 Service Dates: 01/01/2011 - 01/31/2023
 Line of Business: All

	Billed Amt	Paid Amt	Diagnosis/Treatment
	\$19,707.82	\$250,257.52	SINGLE LIVEBORN INFANT, DELIVERED VAGINALLY
	-\$4,467.54	\$153,481.40	SPINAL STENOSIS, LUMBAR REGION WITHOUT
	\$638,423.35	\$145,121.99	SEPSIS DUE TO STREPTOCOCCUS
	\$100,232.00	\$124,317.46	MULTIPLE SCLEROSIS
	\$163,290.36	\$116,531.49	SPONDYLOSIS WITHOUT MYELOPATHY OR
	\$113,677.52	\$112,602.44	BENIGN NEOPLASM OF MENINGES, UNSPECIFIED
	\$398,843.99	\$107,999.36	BURN OF THIRD DEGREE OF LEFT FOOT, INITIAL
	\$171,492.77	\$105,797.67	NONRHEUMATIC AORTIC (VALVE) STENOSIS
	\$521,802.99	\$105,683.41	END STAGE RENAL DISEASE
	\$149,974.68	\$101,075.76	BIPOLAR DISORDER, CURRENT EPISODE
Total:	\$2,272,977.94	\$1,322,868.50	



Medical Claims Paid Per Employee
July 2022 – January 2023
Total Medical Paid per Employee:
\$1,543

Network Discounts

Inpatient:	67.4%
Ambulatory:	68.6%
Physician/Other:	60.9%
TOTAL:	65.3%

Provider Network

% Admissions In-Network:	97.6%
% Physician Office:	96.4%

Aetna Book of Business:
Admissions 97.8%; Physician 91.4%

Top Facilities Utilized
(by total Medical Spend)

- Virtua-West Jersey
- CHOP
- Morristown Medical Center
- Cooper
- University of Pennsylvania

Claimants Over \$50,000
(January 2022 – December 2022)

Number of Claims Over \$50,000: **718**
Claimants per 1000 members: 17.6
Avg. Paid per Claimant: **\$121,626**
Percent of Total Paid: **32.4%**

- Aetna BOB- HCC account for an average of 39.5% of total Medical Cost

Teladoc Activity:
January 2022– December 2022

Total Registrations: **1,353**
Total Online Visits: **2,611**
Total Net Claims Savings: **\$1,328,984**
Total Visits w/ Rx: 2,103

Utilization by Age

0-17:	10.6%
18-26:	11.1%
27-30:	8.8%
31-45:	40.0%
46-55:	18.7%
55-65:	9.6%
66+:	1.2%

Mental Health Visits: 808
Dermatology Visits: 140

Allentown Service Center
Performance Goal Metrics YTD 2022

Customer Service Performance

1 st Call Resolution:	93.38%
Abandonment Rate:	1.06%
Avg. Speed of Answer:	20.8 sec

Claims Performance

Financial Accuracy:	99.66%
90% processed w/in:	9.0 days
95% processed w/in:	18.1 days

Claims Performance (Monthly)
(December 2022)

90% processed w/in:	5.1 days
95% processed w/in:	8.8 days

(Note: This is not a PG metric)

Performance Goals

1 st Call Resolution:	90%
Abandonment Rate less than:	3.0%
Average Speed of Answer:	30 sec

Financial Accuracy: 99%

Turnaround Time

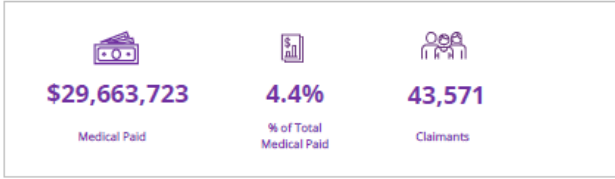
90% processed w/in:	14 days
95% processed w/in:	30 days

At a glance
COVID-19 All-time experience

Time period: Jan 2020 - Jan 2023, paid through January 2023

Average Members: 39,335

Key Statistics (Medical Claims Only)



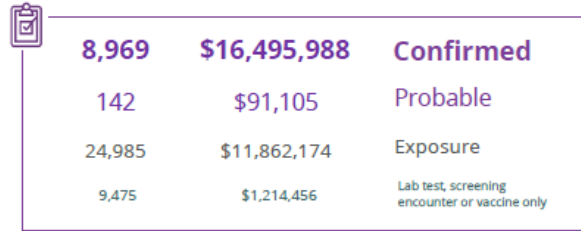
More detailed information is found on the next page to help you answer critical questions:

- ✓ How is COVID-19 impacting our health care spend? What is the context of trends and spend distribution across cost categories?
- ✓ How many members are affected?
- ✓ How many claims-based tests have been conducted for the virus and antibodies?
- ✓ How many individuals have received vaccinations?
- ✓ How is COVID spend trending in 2021 compared to 2020?

Additional views and detailed data tables following the main report also provide specific cost and utilization metrics across age band categories as well as service categories

Claimant Distribution*

How your total claimants break down based on diagnosis code information



*refer to Report terms on page 1

COVID-19 population risk*



26.3%

Members at risk for severe illness

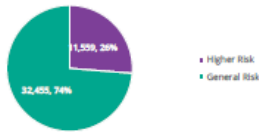
General risk for contracting COVID-19 exists across the population. Age and underlying health conditions are associated with higher risk for severe illness with the potential for severe symptoms, hospitalizations, ICU services, and poorer outcomes.

The pie chart shows the number and percent of your population with CDC-identified "Higher risk for severe illness" factors.

The bar chart displays this information by member type.

* See page one for High Risk definition.

Population risk for severe illness



Higher risk for severe illness, by member type



Testing



\$11,255,649

Total Paid - All Tests



36,067

Unique Claimants



101,303

of Viral Tests



4,051

of Antibody Tests



0

of Home Tests (via Rx Benefit)

Vaccine Administration (Medical & Pharmacy)*



\$1,423,605

Total Paid for Vaccine Administration



18,931

Members with a Vaccination



14,491

Members Fully Vaccinated**



26.68%

% Fully Vaccinated

*Includes claims paid under the Aetna Pharmacy benefit plan if applicable

**The unique count of members => 5 years of age who have received all of the required doses based on claims received



AmeriHealth®
ADMINISTRATORS



Schools Health Insurance Fund

	Medical Claim 2022-2023	# of EE's 2022-2023	PER EE		Medical Claim 2021-2022	# of EE'S 2021-2022	PER EE
JULY	\$4,771,803.63	3702	\$1,288.97	JULY	\$3,858,683.06	4034	\$956.54
AUGUST	\$6,340,351.36	3690	\$1,718.25	AUGUST	\$5,584,516.80	4025	\$1,387.45
SEPTEMBER	\$8,558,419.70	3799	\$2,252.80	SEPTEMBER	\$6,769,899.69	4142	\$1,634.45
OCTOBER	\$6,918,190.88	3810	\$1,815.79	OCTOBER	\$7,019,506.38	4146	\$1,693.07
NOVEMBER	\$6,436,072.00	3808	\$1,690.14	NOVEMBER	\$4,682,432.58	4157	\$1,126.39
DECEMBER	\$7,056,459.00	3820	\$1,847.24	DECEMBER	\$8,045,911.93	4156	\$1,935.97
JANUARY	\$4,390,317.00	3823	\$1,148.39	JANUARY	\$5,567,232.87	4179	\$1,332.19
FEBRUARY	\$8,609,653.34	3836	\$2,244.43	FEBRUARY	\$6,735,737.90	4177	\$1,612.57
MARCH				MARCH	\$7,822,592.71	4173	\$1,874.57
APRIL				APRIL	\$6,219,973.54	4165	\$1,493.39
MAY				MAY	\$6,094,438.00	4154	\$1,467.12
JUNE				JUNE	\$9,861,535.00	4162	\$2,369.42
TOTALS	\$53,081,266.91	3786	1,679.03	TOTAL	\$78,262,460.46		
	AVERAGE	3786	\$1,679.03		AVERAGE	4139.17	\$1,573.59



PLAN SPONSOR INFORMATION SERVICES
Large Claimant Report- Claims Over \$100,000.00

Group: Schools Health Insurance Fund
Paid Dates: 2/1/23-2/28/23
Network Service: ALL

Service Dates: -
Line of Business: All
Product Line: All

Claimant	Relationship	Paid Amount	Diagnosis
1	Spouse	\$426,972	Bacterial Infection
2	Subscriber	\$375,308	Alcohol-Related Disorders
3	Spouse	\$178,802	Diabetes Mellitus With Complications
4	Spouse	\$158,298	Other Nervous System Disorders
5	Dependent	\$153,892	Liveborn
6	Dependent	\$135,616	Liveborn
7	Spouse	\$128,452	Spondylosis; Intervertebral Disc Disorders; Other Back Problems
8	Subscriber	\$111,110	Cancer Of Breast
9	Subscriber	\$108,251	Diseases Of The Heart

Total \$1,776,700.00



Schools HIF
Paid Claims 7/1/22-6/30/23

Average payment per member PMPM 7/1/22- 6/30/23	\$668.35	Metric	AHA January MTD
Number of claimants with paid claims over \$100,000 for YTD	75	1st Call Resolution	80.77%
Total paid on those claimants:	\$18,345,946.59	ASA	5.74
		Abandonment Rate	0.58%
Top Facilities Utilized based on paid claims:			
VIRTUA WEST JERSEY HEALTH SYSTEM INC, NJ			
HOSPITAL OF THE UNIV OF PENNSYLVANIA, PA		Totals	2021 YTD
KENNEDY UNIVERSITY HOSPITAL GAC, NJ		Total Inpatient Admissions	357
COOPER UNIVERSITY HOSPITAL, NJ		Total Inpatient Days	1,705
CHILDRENS HOSPITAL OF PHILADELPHIA, PA		Total ER visits	1,219
MD LIVE UTILIZATION			
Total Behavioral Health Visits 2023 YTD:22			
Total Medical Visits YTD 2023 : 32			
Member Satisfaction YTD: 100%			
Provider Network			
% Inpatient In- Network: 99.3%			
% Professional providers In-Network: 92.2%			
% Outpatient providers In-Network- 94.3%			



EXPRESS SCRIPTS®

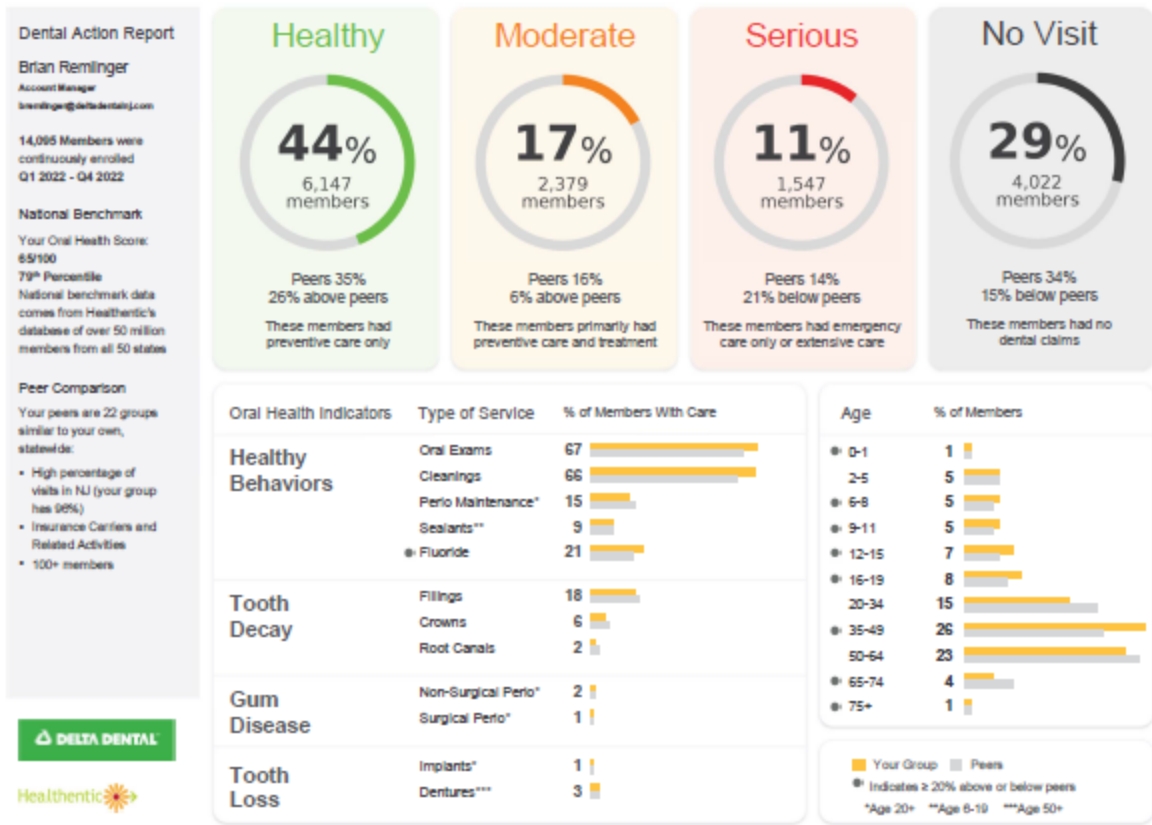
School Health Insurance Fund

Total Component/Date of Service (Month)	2022 01	2022 02	2022 03	2022 Q 1	2022 04	2022 05	2022 06	2022 Q 2	2022 07	2022 08	2022 09	2022 Q 3	2022 10	2022 11	2022 12	2022 Q 4	2022 YTD
Membership	24,262	24,219	24,281	24,254	24,318	24,298	24,294	24,303	26,212	26,482	26,860	26,518	26,909	26,898	26,948	26,918	25,498
Total Days	868,828	799,043	898,773	2,566,644	859,145	896,557	878,429	2,634,131	912,225	973,123	895,144	2,780,804	680,028	960,600	974,873	2,901,361	10,882,397
Total Patients	10,251	9,297	9,882	14,778	10,020	10,284	10,259	15,148	10,665	10,810	10,816	16,148	9,710	12,317	12,084	18,095	23,804
Total Plan Cost	\$3,889,923	\$3,244,281	\$4,008,982	\$11,143,186	\$3,924,676	\$3,803,541	\$4,108,849	\$11,837,067	\$4,110,543	\$4,517,864	\$4,045,233	\$12,674,005	\$2,855,036	\$4,407,490	\$4,355,446	\$13,240,018	\$48,889,063
Generic Fill Rate (GFR) - Total	81.5%	84.1%	86.3%	84.0%	85.8%	85.1%	85.7%	85.5%	84.5%	84.8%	82.7%	84.0%	78.0%	80.5%	83.4%	80.5%	83.3%
Plan Cost PMPM	\$160.33	\$133.96	\$165.11	\$153.15	\$161.39	\$156.54	\$169.13	\$162.35	\$156.82	\$170.60	\$150.60	\$159.31	\$106.10	\$163.86	\$161.62	\$163.95	\$159.78
Total Specialty Plan Cost	\$1,478,566	\$1,228,221	\$1,667,748	\$4,374,535	\$1,467,698	\$1,542,531	\$1,670,976	\$4,681,206	\$1,606,755	\$1,915,374	\$1,694,809	\$5,216,939	\$967,972	\$1,865,017	\$1,748,464	\$5,430,417	\$19,695,053
Specialty % of Total Specialty Plan Cost	38.0%	37.9%	41.6%	39.3%	37.4%	40.6%	40.7%	39.5%	39.1%	42.4%	41.9%	41.2%	33.9%	42.3%	40.1%	41.0%	40.3%

Total Component/Date of Service (Month)	2023 01	2023 02	2023 03	2023 Q 1	2023 04	2023 05	2023 06	2023 Q 3	2023 07	2023 08	2023 09	2023 Q 3	2023 10	2023 11	2023 12	2023 Q 4	2023 YTD
Membership	26,756																
Total Days	1,009,292																
Total Patients	11,757																
Total Plan Cost	\$4,576,985																
Generic Fill Rate (GFR) - Total	84.2%																
Plan Cost PMPM	\$171.06																
% Change Plan Cost PMPM	6.7%																
Total Specialty Plan Cost	\$1,783,063																
Specialty % of Total Specialty Plan Cost	39.0%																

PMPM	
Jan-22	\$160.33
Jan-23	\$171.06
Trend - 2022 YTD	6.7%





APPENDIX I

**SCHOOLS HEALTH INSURANCE FUND
OPEN MINUTES
FEBRUARY 15, 2023
OLDE MILL INN AND GRAIN HOUSE
12:00 PM**

Meeting of Board of Trustees called to order by Chair Collins
Open Public Meetings notice read into record.

ROLL CALL 2022-2023 BOARD OF TRUSTEES

Trustee	BOE		
Joseph Collins	Delsea Regional BOE	Chairman	Present
Beth Ann Coleman	Collingswood BOE	Secretary	Present
Lisa Giovanelli	Rancocas Valley BOE		Absent
Christopher Lessard	Frankford Township BOE		Present
Evon Digangi	Mount Holly BOE		Absent
Nicholas Bice	Burlington Township BOE		Present
Jason Schimpf	Kingsway Regional School District		Absent
Helen Haley	Voorhees Township BOE		Absent
Jim Sekelsky	Newton BOE		Present
John Bilodeau	Gloucester Twp BOE		Present
Fran Adler	Clayton BOE		Present
Katie Blew	North Hunterdon-Voorhees Regional HS		Absent

FUND ADMINISTRATOR:

PERMA Risk Management

Brandon Lodics, Executive Director

Emily Koval, Account Manager

Jordyn DeLorenzo, Assistant Account Manager

PROGRAM MANAGER:

Conner Strong & Buckelew

Crystal Bailey, Program Manager

Peter Mina

Julia Camoratto

FUND ATTORNEY:

Ken Harris

FUND TREASURER:

Lorraine Verrill

FUND ACTUARY:

Absent

FUND AUDITOR:

Dennis Skalkowski

MEDICAL TPA AMERIHEALTH:

Kristina Strain

MEDICAL TPA AETNA: Jason Silverstein - Absent

MEDICAL TPA HORIZON: Michelle Witherspoon

EXPRESS SCRIPTS: Hiteksha Patel
Charles Yuk

DELTA DENTAL Brian Remlinger

GUARDIAN NURSES: Andrea Spector

PRESENT FUND PROFESSIONALS:

Dina Murray	Robert McGuire
Rianna Ketch	Beth Grant
Nick Sarlo	Peter Daquila
Danielle Dolci	Mark Kramer
Mike Blake	Mary Muscarella
Chuck Grande	Jennifer Judilla
Anthony Tonzini	Jolene Colantoni
Beth Scheiderman	Richard Burton
Tim Stys	Giovani Mancini
Megan Natale	Brian Reilly

MOTION TO APPROVE OPEN MINUTES OF NOVEMBER 30, 2022

Moved:	Commissioner Adler
Second:	Commissioner Sekelsky
Vote:	Unanimous

MOTION TO OPEN THE MEETING FOR PUBLIC COMMENT:

Moved:	Commissioner Sekelsky
Second:	Commissioner Coleman
Vote:	Unanimous

PUBLIC COMMENT – Charles Grande and Jim Finn, present brokers, both agreed that the budget in comparison to the State Health Benefits Plan is a great renewal and it is a very healthy budget. Mr. Grande stated that the Fund offers the lowest rates in the state right now.

MOTION TO CLOSE THE MEETING FOR PUBLIC COMMENT:

Moved:	Commissioner Coleman
Second:	Commissioner Adler
Vote:	Unanimous

EXECUTIVE DIRECTORS REPORT

2023-2024 BUDGET INTRODUCTION – Mr. Lodics reviewed the PowerPoint that was sent out with the agenda. He stated overall the budget is going up 5.61% in comparison from last years which is good in comparison to the Stated Health Benefits. He stated that the medial claims are going up just under 5.6%. Prescription is going up about 4.45% which without the rebates would be much higher. He stated that Dental claims are decreasing 3.89%. Mr. Lodics reviewed the Assessments by line of coverage stating that medical is increasing 6.25%, Rx is increasing 5%, Dental is staying flat, Dental DMO fully insured plans will increase 5% and vision is included with the medical at 6.25%. He stated that there is a rate stabilization of \$400,000 in the budget which is to help balance the budget. He stated individual entity renewals range from =3.2% to +8.9% depending on lines of coverage as well as loss ratios. He stated as always there is a loss ratio adjustment of up to +/- 2.5% which are applied for members with at least 2 years of claims experience. Mr. Lodics reviewed the budget changes and trends that have been observed. Mr. Lodics reviewed the Prescription claims trends. He discussed the rebates and coupons and how they have significantly helped the percentage increase. He stated that with specialty medication which is very popular in the members went down about 5%. These coupons allow patients to get a zero \$ copay and the fund gets the difference. This year it reduced the funds overall spend by about \$4.3 million.

Mr. Lodics reviewed the expenses listing the following:

- Aetna -2.83
 - The Fund contract has a sliding scale, calculated state-wide. This year, the Funds crossed into the next enrollment threshold, which reduced the fee by \$1.00 per employee per month.
- AmeriHealth staying flat
 - No change from current as part of negotiated 3-year deal
- Horizon Omnia +5%
- Delta 1.92%
- Professionals 2%
 - RFPs; Actuary, Attorney, Treasurer and Auditor will be released and determined prior to adoption.
- Local Risk Managers 4.56%
- Program Manager 2.67
 - And 40,000 AIM subcontract
 - Includes the additional nurse
 - Guardian Nurses +26.14%
 - RFP approved increase and an additional Nurse Advocate included in the line +\$297,000

Mr. Lodics reviewed the 5 year renewal stating that it shows sustainability to the fund and kudos to the fund management.

Mr. Sekelsky thanked the Executive Director's Office for their hard work on the budget and that from a BA standpoint he feels very comfortable with this budget.

Mr. Bilodeau thanked the professionals for their hard work as well on the budget. He stated that getting the budget numbers earlier this year is helpful to all members and hopes that everyone appreciates it as much as he does. Mr. Lodics followed up with stating that the actuary was okay with developing the budget with claims through November instead of December which is what has been done in history. He stated that there is so much history in this fund that waiting for December claims wouldn't make a substantial difference. This allowed the Executive Director's Office to present the budget a month earlier than usual.

MOTION TO APPROVE RESOLUTION 2-23 APPROVING THE INTRODUCTION OF THE 2023-2024 BUDGET IN THE AMOUNT OF \$504,552,948:

Moved:	Commissioner Coleman
Second:	Commissioner Adler
Vote:	Unanimous

Fast Track Financial Reports – Mr. Lodics stated that the Financial fast track through December is on page 6. He stated that after talking to the Actuary and doing an IBNR audit, there will be a revised December Financial Fast Track that will show a decrease of the IBNR to go into Surplus. He stated that he will review the revised version with the Finance Committee prior to the next meeting. This helps with the discussion that they will also have about the dividend opportunity.

Mr. Lodics stated that November and December were strong, and both produced a surplus. This is attributed to the stop loss reimbursements from the MRHIF. Mr. Lodics stated that even without the revised surplus amount, the fund is over the 2.5 months of claims threshold that then can start the dividend discussion. Mr. Lodics stated that there is a list in the agenda of members who have dividend money retained at this time. Mrs. Koval stated that if anyone is interested in pulling money from their retained dividend account, please reach out to Jordyn DeLorenzo and she will provide a form to start that process.

Mrs. Koval stated that Jordyn DeLorenzo will be sending out to the brokers the draft rate sheets by Friday of next week.

2021-2022 SHIF AUDIT

Mrs. Koval stated the Fund provided the Finance Committee authorization to approve and finalize the 2021-2022 Fund Audit.

Resolution 1-23 approves ratifies this approval and a certification is included for each Committee Member to sign.

MOTION TO APPROVE RESOLUTION 1-23 APPROVING THE FINAL 2021-2022 FUND YEAR AUDIT AS PER THE RECOMMENDATION OF THE FINANCE COMMITTEE.

Moved:	Commissioner Bilodeau
Second:	Commissioner Coleman
Vote:	Unanimous

DIVIDEND DISCUSSION

Mrs. Koval stated the Fund is exceeding its retention policy and could consider a dividend. We would like to present options as soon as the December financials are complete. This release could coincide with the adoption of the budget or any time during the year.

Mrs. Koval stated that the fund will close out 2020-2021 fund year. Will allow more members to be included in the dividends which includes those who joined between July 2020 to June 2021.

COMPETITIVE CONTRACTING

Mrs. Koval stated that the MRHIF hired a QPA to handle the contract procurements for the Funds across the State. It is his recommendation to change the Fund's process to Competitive Contracting under the Schools and Local public contract laws. The MRHIF will release these services under a shared service agreement through Resolution 3-23.

The Fund will need to go to RFP for Actuary, Attorney, Treasurer, Auditor and Wellness. All positions are allowed to be procured through competitive contracting.

Resolution 4-23 allows for the competitive contracting and releases the RFPs for the positions listed above. Resolution 5-23 allows for our QPA to use E-bidding.

MOTION TO APPROVE RESOLUTION 3-23, 4-23, AND 5-23:

Moved: Commissioner Coleman

Second: Commissioner Adler

Vote: Unanimous

OPERATIONS & NOMINATIONS COMMITTEE

MUNICIPAL REINSURANCE HEALTH INSURANCE FUND

The MRHIF Executive Committee met on February 8 for the Reorganization meeting.

The 2023 budget and assessments were adopted without amendment on December 14, 2022. The assessment is included in the 2023-2024 SHIF Budget.

NEW MEMBER OPPORTUNITIES

The Fund continues to see multiple applications for membership but there are no new members at this time.

CLAIMS & WELLNESS

WELLNESS

Mrs. Koval stated that the Contracts Committee has approved Wellness RFPs for the 23-24 Wellness Program and Wellness Coordinator. A Wellness Committee meeting will need to be scheduled to discuss design and options for next year.

PROGRAM MANAGER'S REPORT

ELIGIBILITY/ENROLLMENT:

Please direct any eligibility, enrollment, or system related questions to our dedicated SNJREBF enrollment team. To contact the team, email shif_enrollments@permainc.com or fax to 856-685-2249.

System training (new and refresher) is provided to all contacts with WEX access **every 3rd Wednesday at 10AM**. Please contact Austin Flinn, aflinn@permainc.com for additional information or to request an invite.

EXPRESS-SCRIPTS UPDATE - EXPRESS-SCRIPTS UPDATE

Mrs. Bailey stated that due to the frequency in which plans and benefits can change, effective April 1, 2023, ESI will no longer issue physical ID cards. Digital ID cards are available with the most up to date information. This will eliminate the need to reissue ID cards each time plan and/or benefit information has changed on a member's ID card. **Please note there is not an option to request a group have the option for their employees to continue to receive physical ID cards in lieu of digital ID cards. The above information was shared with brokers on February 10, 2023.**

ESI's 2023 National Preferred Formulary (NPF) has been released. The NPF and Exclusion List were sent to all brokers on November 14, 2022. SHIF has 80 members impacted by the change. Impacted members, physicians, and pharmacists will be notified about the upcoming 2023 medication exclusions.

ESI's 2023 SaveOn list has been released. The drugs excluded for 2023 are highlighted in red on the list. SHIF had no members impacted by the changes for 2023. The list was sent to all brokers on November 14, 2022.

AETNA UPDATE

Aetna/Virtua Negotiations - Aetna and Virtua Health have come to an agreement. The contract is in place for 4 years (actual agreement is 3 years and 11 months), effective 2/1/23. There have been no interruption to member access as an agreement was reached prior to the contracts extension termination date of March 31, 2023. Aetna will send retraction letters on 2/15/23.

Mrs. Bailey stated that Aetna is going through negotiations with New York Presbyterian which impacted about 65 members. This is new information and there will be an update at the next meeting at it is received.

COVID UPATE

National Emergency Declaration - Extended through May 11, 2023.

FREE Tests from the Government - Mrs. Bailey stated that COVID-19 at home tests kits are available through the government. Every U.S. household is eligible to order 4 free COVID-19 at home tests. <https://www.covid.gov/tests>

OPERATIONAL UPDATES:

End of Year/Wellness Incentive Program Reporting

In addition to the End of Year report, a Wellness Incentive Program report has been provided reflecting employees who received a gym reimbursement in 2022, as this is taxable income. Wellness incentives provided directly to members that do not go towards their health insurance premiums are considered taxable income regardless of the amount. It is the employer's responsibility to report any wellness incentive as income on the employee's W-2 and withhold all appropriate income tax.

Please note the following:

- The report includes the participant's full name and total amount received in 2022.
 - Aetna - up to \$240 per eligible participant
- Initial report will be for reimbursements issued for the time period of **January 1, 2022, through October 31, 2022**
 - Reports were sent to group billing contacts the week of January 2nd.
- An additional report will be provided in late January 2023 for reimbursements issued for the time period of **November 1, 2022, through December 31, 2022**
 - Employers are responsible for updating an employee's W-2 withholdings once received.
 - **Final reports were sent to the group billing contacts the week of January 30th**
- All eligible employees, spouses, and dependents (those over age 18) who received a reimbursement will be included in the report separately.
 - We recommend groups confirm with their tax advisor if reimbursements for spouses and dependents should be included in the employee's reporting.

Please note there is not an option to receive the latter report sooner than late January as the data is not available.

2023 IRMAA Charge

The standard Part B premium amount in 2023 is \$164.90 (reduced from 2022 premium of \$170.10). Most participants pay the standard Part B premium amount. If the participants modified adjusted gross income as reported on their IRS tax return from 2 years ago is above a certain amount, they will pay the standard premium amount and an Income Related Monthly Adjustment Amount (IRMAA). IRMAA is an extra charge added to your premium.

GUARDIAN NURSES ("GN") - Andrea Spector reviewed the Q4 executive summary report included in the agenda. She touched on a few items in the report stating that their biggest recent win listing is something that they like to highlight. Guardian Nurses have developed a complex diabetic program. They have a goal to get and keep members A1C down to allow them to manage their diabetes on their own.

She stated that they are hoping to get a 6th nurse added to allow them the ability to help as many members as possible. She stated overall, Guardian Nurses is reducing cost for the fund because of their continuous care in all aspects in the acute program.

TREASURER - Fund Treasurer reviewed the bills lists for the month of December 2022, January 2023 and February 2023 as well as the treasurers report listed in the agenda. She stated that in reference to cash investments, rates are going up. She stated that just for the month of January, the fund is saving over \$600,000 in interest and it continues to grow substantially.

Mrs. Verrill stated that there is a revised Resolution 14-22 which updates that Cash Management Plan adding Corner Stone Bank and removing South Jersey Federal Credit Union.

MOTION TO APPROVE RESOLUTION 6-23 APPROVING THE DECEMBER 2022, JANUARY AND FEBRUARY 2023 BILLS LIST AND TREASURERS REPORT

Moved: Commissioner Bilodeau
Second: Commissioner Sekelsky
Vote: Unanimous

MOTION TO APPROVE REVISED RESOLUTION 14-22 UPDATING THE CASH MANAGEMENT PLAN

Moved: Commissioner Sekelsky
Second: Commissioner Coleman
Vote: Unanimous

FUND ATTORNEY - Fund Attorney Ken Harris stated the Public Health Emergency has been extended to May 11th 2023.

AETNA - Mr. Silverstein was absent. The Aetna report was included into the agenda.

AMERIHEALTH - Ms. Strain reviewed the report through January 2023. She stated that there were 6 high cost claimants for the month of January over the threshold of \$100,000 that totaled \$933,468. Ms. Strain also reviewed the COVID 19 reports.

HORIZON- No Report.

EXPRESS SCRIPTS - Ms. Patel reviewed the report provided in the agenda. She reviewed the total plan costs and the Q4 data. She stated that there is a formulary update on Humira. She stated that the FDA has approved 10 new biosimilars for the drug Humira. At this time ESI has decided to keep Humira as a preferred drug so that there will be no disruption in their treatments and approximately 50+ members are currently on Humira. Mrs. Patel stated that they are letting biosimilars to be prescribed as they become available on the market.

DELTA - No Report

OLD BUSINESS - None.

NEW BUSINESS - None.

PUBLIC COMMENT - Mr. Finn complimented the Executive Director's office in their assistance in helping an entity respond to an audit by the Office of the Comptroller regarding procurement practices. The Executive Director's office confirmed that as a member of the SHIF, certain EUS services are placed by the Fund on behalf of the member entities.

MOTION TO ADJOURN:

MOTION: Commissioner Adler
SECOND: Commissioner Bilodeau
VOTE: Unanimous

MEETING ADJOURNED: 1:00 pm

NEXT MEETING: March 22, 2023
Moorestown Community House
12:00pm

APPENDIX II

FINANCE COMMITTEE
2023-2024 BUDGET WORKSHOP

March 3, 2023

1:20pm

Jason Schimpf
Nicholas Bice
John Bilodeau
Timothy Stys
Brandon Lodics
Emily Koval
Jordyn DeLorenzo
Brett Kerfoot

Mr. Lodics started the meeting off by introducing Brett Kerfoot who is the Senior Accountant for PERMA. He stated that Mr. Kerfoot works on the SHIF and prepares all financial documents that we present.

1. FINANCIAL UPDATE

Mr. Lodics reviewed the financials through December 31, 2022. He stated that there has been another adjustment to the IBNR portion of the Financial Fast Track. He stated that \$2.8 was reduced from the IBNR which helped the claims for the month of December resulting in an additional \$4.7 Million being added to the surplus. The surplus that was presented at the February meeting was understated by the \$2.8 Million.

2. BUDGET OVERVIEW

Mr. Lodics stated that they have not heard anything regarding the budget introduction and adoption is set for the March 22nd meeting.

3. DIVIDEND DISCUSSION

Mr. Lodics reviewed the below dividend chart that was presented to the Finance Committee. The finance committee agreed to go with the highest option of a 50% distribution of the available dividend total.

Schools Health Insurance Fund			
Dividend Options			
Financial Transactions through 12/31/2022			
Surplus as of December 31, 2022		\$126,630,891	
Recommended Surplus Retention Development			
1) 2023/2024 Monthly Claims Budget		\$38,278,337	
2) Trended for Growth (10%)		\$42,106,170	
3) Recommended Retention @ 2.5 Months of Budgeted Claims		\$105,265,426	
Available for Dividend		\$21,365,465	
Available for Dividend Distribution Options		Remaining Surplus	
Distribution %	\$ Amount	Remaining Surplus \$	# of Months of Claims
10%	\$2,136,546.51	\$124,494,344	3.0
25%	\$5,341,366.28	\$121,289,524	2.9
33%	\$7,050,603.49	\$119,580,287	2.8
40%	\$8,546,186.05	\$118,084,705	2.8
50%	\$10,682,732.56	\$115,948,158	2.8

APPENDIX III

WELLNESS COMMITTEE MINUTES

March 16, 2023

1:00 pm

Attendees:

Joseph Collins

Christopher Lessard

Lisa Giovanelli

Patrick Doyle

Brandon Lodics, PERMA

Emily Koval, PERMA

Jordyn DeLorenzo, PERMA

Chris Lessard called the meeting to order.

Ms. Koval thanked the committee for getting together. She stated that the discussion of this meeting is to present two RFPs to the Wellness Committees. These RFPs were for a Wellness Coordinator(s) and Wellness Program Vendors. Mrs. Koval explained how the wellness program works and the options that are given on the application. She stated that although there are set options to choose from, most participating Districts chose the "build your own" option. She started how complex and robust the Wellness Program is and how it has grown over the last couple of years. She stated that the Fund itself has over 110 School Boards and about 60 of them participate in the Wellness Program this current fund year. She stated that the goal for the Fund is to streamline this process and to ease some of the concerns observed by the Executive Director's Office. Mrs. Koval stated that she has been using the Aetna Fully Insured Wellness expense guidelines when approving wellness expenses but feels that it would be more suitable for someone who is qualified in that field. She expressed that she does not want to do the program a disservice. Mrs. Koval stated that the point of the Wellness Program is to have a Return on Investment and reduce the claim exposure.

The Contracts Committee approved the RFPs for Wellness Coordinator and for Wellness Vendors. Mrs. Koval explained the duties of the Wellness Coordinator as an individual who works directly with the groups, discuss the program options, vet out the applications to see what is appropriate for each group, assist the ED's office with the budgeting portion of the program, and control the program throughout the year. She said this should be an individual who is qualified and has the certifications and licenses required to run this program.

She stated that the RFP for the wellness vendors would be reviewed by the coordinator once established. She stated that the goal is to have multiple approved vendors that will cover a lot of the needs for the wellness program participants. She stated that offering a slate of companies approved by the Fund Coordinator will ease the burden of groups running out of wellness ideas or having to find their own vendors.

Mrs. Koval opened the floor to any comments.

Mrs. Giovanelli asked if we knew of any companies who do things such as a wellness coordinator. Mrs. Koval explained that PERMA knows of a handful of companies and individuals who do this type of work in the other Funds throughout the State, inclusive of Conner Strong and Buckelew. She stated that the cost for the Wellness Coordinator could be in the \$75,000-\$100,000 range. She said the

money could come from the wellness budget or could take from contingency that was built into the budget.

Mrs. Giovanelli asked if this is going to take away from the budget available to each member and said she would prefer to see multiple options. Mr. Lodics stated that the participants in the program are using like vendors, but the Fund is not benefiting from group contracting. The goal is that the Fund can utilize the shared services methodology so that the vendors are equitable and fair to each member.

Mr. Lessard stated that he would prefer to use vendors that come in person. Mrs. Koval stated that a requirement in the RFP can be sure that there is on site physical presence. Mr. Lodics stated that he understands not all vendor fits all and that is why they want to be sure to get multiple approved vendors into the program to also benefit from group pricing. Mrs. Koval suggested that there could be a possibility of two Coordinators to split the state geographically. This will give the groups the opportunity to work directly with the coordinator.

Mr. Lessard stated that he believes this could increase efficiency as well as save the Fund money.

Mr. Doyle stated that having a coordinator would benefit each individual member who participates as well as the Fund as a whole.

Mr. Collins agrees with the idea of a formalized process.

Meeting Adjourned

Minutes Prepared by:

Jordyn DeLorenzo, Assistant Account Manager

3/16/2023

APPENDIX IV

Member	Dividend
Alexandria Township BOE	96,035.39
Alloway Township BOE	225.55
Bass River Township BOE	1,701.64
Bellmawr Public School District	106,466.05
Berlin Borough BOE	103,792.02
Bethlehem Township School District	38,018.71
Black Horse Pike Regional BOE	598,699.12
Blairstown BOE	21,106.44
Burlington Township BOE	429,364.42
Byram Township BOE	128,876.31
Califon BOE	4,392.25
Chesterfield BOE	10,126.02
Cinnaminson Township BOE	400,798.08
City Of Burlington BOE	222,960.60
Clayton BOE	38,120.58
Clayton BOE	59,208.51
Collingswood BOE	272,710.87
Colts Neck Township BOE	3,947.32
Delran Twnsp Public Schools	227,860.76
Delsea Regional BOE	387,628.72
Deptford Township BOE	433,192.97
East Greenwich BOE	83,338.74
Eastern Camden County School District	2,160.33
Eatontown BOE	85,278.21
EIRC	22,118.23
Evesham Township BOE	341,052.78
Ewing Township BOE	316,808.30
Florence Township BOE	173,806.33
Foundation Academy Charter School	3,753.67
Frankford Township BOE	97,271.31
Franklin Township School District	22,552.79
Fredon Township BOE	21,101.29
Frelinghuysen Township BOE	7,592.79
Gateway Regional BOE	166,881.07
Glassboro BOE	80,713.36
Glen Ridge Public Schools	57,839.47
Gloucester City BOE	9,677.75
Gloucester County Special Services School District	20,416.30
Gloucester County Vocational School District	7,251.79
Greenwich Township BOE	39,735.10
Hainesport Township BOE	6,035.92
Hardyston Township BOE	94,165.33
Harrison Township BOE	103,366.37
High Point Regional BOE	56,660.27
Hope Township School District	7,290.96
Hunterdon Central Regional Hs BOE	11,152.54
Jamesburg BOE	42,808.25
Kingsway Regional School District	179,906.27
Leap Academy University Charter School	131,432.07
Lebanon Township BOE	82,304.74
Lenape Regional High School	32,198.32
Lenape Valley Regional BOE	74,328.59
Logan Township BOE	117,240.90
Lower Alloways Creek BOE	27,354.54
Lumberton Township BOE	18,541.93
Mansfield Township BOE	16,342.14

**SHIF DIVIDEND ILLUSTRATION
BASED ON \$10,682,732.**

Mantua Township BOE	169,211.96
Maple Shade Township BOE	9,638.62
Medford Lakes BOE	62,375.95
Medford Township BOE	327,727.11
Mendham Borough School District	49,713.45
Mendham Township BOE	2,117.13
Moorestown Township Public Schools	618,409.52
Mt. Holly Township BOE	133,256.33
Mt. Laurel Township Schools	510,771.71
Newton BOE	3,884.17
North Hunterdon-Voorhees BOE	8,657.33
Northern Burlington County Regional School District	61,884.13
Ogdensburg Borough School Dstrc.	24,955.55
Oxford Central School	536.62
Paulsboro BOE	10,464.16
Paulsboro Public Schools	33,269.55
Pinelands Regional School District	117,549.34
Pohatcong Township BOE	9,581.61
Rahway BOE	114,211.50
Ramapo Indian Hills Regional High School	1,782.56
Rancocas Valley Regional BOE	191,870.27
Riverside Township BOE	179,657.77
Robbinsville BOE	4,710.05
Sandyston-Walpack Consolidated School District	5,969.12
School District Of The Chathams	294,701.77
Shamong Township BOE	578.52
South Harrison BOE	43,346.01
Southampton Township BOE	103,935.57
Sparta BOE	86,953.09
Springfield Township BOE	16,114.10
Stillwater Township BOE	34,460.06
Swedesboro-Woolwich BOE	189,549.69
Tabernacle BOE	111,139.82
Township Of Franklin Public Schools (GC)	87,793.53
Upper Pittsgrove BOE	35,933.90
Voorhees Township BOE	225,515.52
Washington Borough BOE	35,114.49
Watching Hills Regional High School	150,439.82
West Deptford BOE	210,785.38
West Morris Regional High School	5,322.84
White Township	11,952.79
Woodbury City BOE	34,788.71
Woodbury Heights BOE	28,474.11
Woodland Twp BOE	5,004.13
Woodstown-Pilesgrove BOE	172,911.61