

RESOLUTION NO. 1-17

**SCHOOLS HEALTH INSURANCE FUND
CERTIFICATION OF THE AUDIT REPORT FOR
PERIOD OF JANUARY 1, 2016 THROUGH JUNE 30, 2016**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the budget period of January 1, 2016 through June 30, 2016 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Trustee, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the Trustees have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the Trustees.

WHEREAS, such resolution of certification shall be adopted by the Trustees no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all Trustees have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Trustees to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby states that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ADOPTED: January 25, 2017

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

SCHOOL HEALTH INSURANCE FUND BILLS LIST

Confirmation of Payment

DECEMBER 2016

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the School Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2016/2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001228			
001228	FLAGSHIP HEALTH SYSTEMS INC	DMO PREMIUMS - 12/2016	5,358.24
			5,358.24
001229			
001229	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 12/2016 - GRP 9475	10,580.45
			10,580.45
001230			
001230	AETNA LIFE INSURANCE COMPANY	PSUID 93807101 BP 1001 - 12/2016	283,871.85
001230	AETNA LIFE INSURANCE COMPANY	TPA FEE 12/2016 - MOORESTOWN BOE FAS	24.90
			283,896.75
001231			
001231	AMERIHEALTH NJ	TPA FEE 12/2016	17,116.00
			17,116.00
001232			
001232	AMERIHEALTH ADMINISTRATORS	TPA FEE 12/2016	60,816.00
			60,816.00
001233			
001233	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 12/2016	392.52
001233	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 12/2016	64,101.45
001233	PERMA RISK MANAGEMENT SERVICES	INTERNAL DOCUMENTATION 12/2016	210.12
			64,704.09
001234			
001234	J. KENNETH HARRIS, ATTY AT LAW	PLAN DOCUMENT - 12/12/16	540.00
001234	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY FEE 12/2016	2,838.00
			3,378.00
001235			
001235	REDEFINED MOVEMENT, LLC	PILATES CLASS - 11/22-/1612/6/16	140.00
			140.00
001236			
001236	VERRILL & VERRILL, LLC	TREASURER FEE 12/2016	1,527.37
			1,527.37
001237			
001237	CONNER STRONG & BUCKELEW	BROKER FEE 12/2016	106,246.96
001237	CONNER STRONG & BUCKELEW	RX - 12/2016	21,082.00
001237	CONNER STRONG & BUCKELEW	DENTAL - 12/2016	8,651.01
001237	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 12/2016	2,527.64

001237	CONNER STRONG & BUCKELEW	MEDICAL - 12/2016	141,232.65
			279,740.26
001238			
001238	ALLSTATE INFORMATION MANAGEMNT	ACCT: 962 - ACT & STOR 11/30/16	0.47
			0.47
001239			
001239	MEDICAL EVALUATION SPECIALISTS	MES #31816154338 - 11/23/16	265.00
001239	MEDICAL EVALUATION SPECIALISTS	MES #31816160264 - 11/30/2016	255.00
			520.00
001240			
001240	HOSPITALITY MANAGEMENT SERVICES	MEETING EXPENSE - 11/30/16	336.89
			336.89
001241			
001241	CONNER STRONG & BUCKELEW	POSITION BOND - 2017	1,958.00
			1,958.00
001242			
001242	TROPHY KING OF PARSIPPANY	CLOCK W/ENGRAVING - 11/29/16	75.00
			75.00
001243			
001243	THE LANCE GROUP EMPLOYEE	FUND COORDINATOR - 12/2016	54,765.75
			54,765.75
001244			
001244	FRANKFORD TOWNSHIP BOE	ZUMBA - 11/2016	645.90
001244	FRANKFORD TOWNSHIP BOE	WEIGHT WATCHERS - 12/2016	920.40
001244	FRANKFORD TOWNSHIP BOE	YOGA - 11/2016	260.00
			1,826.30
001245			
001245	WELLNESS COACHES USA	WELLNESS PROGRAM - 12/2016	9,850.00
			9,850.00
001246			
001246	US WELLNESS INC.	BIOMETRIC SCREENINGS - MT HOLLY 11/18/16	1,822.00
001246	US WELLNESS INC.	BIOMETRIC SCREENINGS - BELLMAWR 11/18/16	1,352.00
			3,174.00
001247			
001247	TAVI HEALTH INC.	SINGLE WELLNESS CHALLENGE 11/28/16	500.00
001247	TAVI HEALTH INC.	SINGLE WELLNESS CHALLENGE 12/8/16	550.00
001247	TAVI HEALTH INC.	SINGLE WELLNESS CHALLENGE 11/28/16	500.00
001247	TAVI HEALTH INC.	SINGLE WELLNESS CHALLENGE - 11/28/16	500.00
			2,050.00
001248			
001248	DONNA AROMANDO	STRENGTH TRNG CLINIC - 11/8/16	100.00
			100.00
001249			
001249	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE - 12/2016	32,776.00
001249	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 12/2016	460,100.75
			492,876.75
W1212			
W1212	PAY.GOV	AFFORDABLE CARE ACT TAXES - 12/2016	564,084.00
			564,084.00

Total Payments FY 2016/2017

1,858,874.32

TOTAL PAYMENTS ALL FUND YEARS \$ 1,858,874.32

Chairperson

Attest:

Dated: _____

_____ I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

SCHOOL HEALTH INSURANCE FUND BILLS LIST

Resolution No. 2-17

JANUARY 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the School Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR CLOSED

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001250			
001250	LUMBERTON TWP BOE	SURPLUS RETURN - 1/17/17	168,944.53
			168,944.53

Total Payments Closed Year 168,944.53

FUND YEAR 2016/2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001251			
001251	FLAGSHIP HEALTH SYSTEMS INC	DMO PREMIUMS - 01/2017	5,358.24
			5,358.24
001252			
001252	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 01/2017 - GRP 9475	10,766.50
			10,766.50
001253			
001253	AETNA LIFE INSURANCE COMPANY	PSUID 93807101 BP 1001 - 01/2017	286,299.35
			286,299.35
001254			
001254	AMERIHEALTH ADMINISTRATORS	TPA FEE 01/2017	77,532.00
			77,532.00
001255			
001255	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 12/2016	214.68
001255	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 01/2017	64,135.96
001255	PERMA RISK MANAGEMENT SERVICES	INTERNET DOCUMENTATION - 01/2017	210.12
			64,560.76
001256			
001256	ACTUARIAL SOLUTIONS, LLC	FUND ACTUARY FEE 1ST QTR 2017	6,375.00
			6,375.00
001257			
001257	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY SERVICES - 01/2017	2,838.00
			2,838.00
001258			
001258	MOORESTOWN COMMUNITY HOUSE	ROOM FEE JAN 25TH AND FEB 22ND	600.00
			600.00
001259			
001259	COURIER POST	ACCT: CHL-092208 - 12/30/16 - FEB MTG	35.40
			35.40
001260			
001260	CONNER STRONG & BUCKELEW	RX - 01/2017	21,187.78
001260	CONNER STRONG & BUCKELEW	MEDICAL - 01/2017	142,353.85
001260	CONNER STRONG & BUCKELEW	BROKER FEES - 01/2017	128,229.45
001260	CONNER STRONG & BUCKELEW	DENTAL - 01/2017	8,803.10
001260	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 01/2017	2,547.72

			303,121.90
001261			
001261	CONNER STRONG & BUCKELEW	VERISK CHARGES Q1 2016	7,965.00
			7,965.00
001262			
001262	CONNER STRONG & BUCKELEW	REIMBURSE FOR BLACK HORSE PIKE PRIZE	2,185.25
001262	CONNER STRONG & BUCKELEW	REIMBURSE FOR BELLMAWR GIFTCARD	150.00
001262	CONNER STRONG & BUCKELEW	REIMBURSE FOR COLLINGSWOOD GIFTCARD	780.00
			3,115.25
001263			
001263	ALLSTATE INFORMATION MANAGEMNT	ACCT: 962 - ACT & STOR - 12/31/2016	0.47
			0.47
001264			
001264	THE LANCE GROUP EMPLOYEE	WELLNESS PROGRAM - NOV - DEC 2016	4,050.00
			4,050.00
001265			
001265	THE LANCE GROUP EMPLOYEE	FUND COORDINATOR - 01/2017	54,847.95
			54,847.95
001266			
001266	FRANKFORD TOWNSHIP BOE	ZUMBA - DEC 7,13,20, 2016	322.95
001266	FRANKFORD TOWNSHIP BOE	YOGA - DEC 5,12,19, 2016	195.00
			517.95
001267			
001267	WELLNESS COACHES USA	WELLNESS COACHING - 01/2017	9,850.00
			9,850.00
001268			
001268	FLORENCE SCHOOL DISTRICT	WELLNESS GRANT 17C00776/781/801	2,460.00
			2,460.00
001269			
001269	DELSEA REG'L HIGH SCHOOL DIST	YOGA - SEPT - DEC 2016	620.00
001269	DELSEA REG'L HIGH SCHOOL DIST	YOGA - 12/19/2016	50.00
			670.00
001270			
001270	VIRGIN PULSE, INC.	ANNUAL PROGRAM SUBSCRIPTION FEE	50,000.00
			50,000.00
001271			
001271	SVETLANA SHAPIRO	PILATES CLASS ON 12/20/2016	70.00
			70.00
001272			
001272	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 01/2017	463,753.23
001272	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE - 01/2017	32,750.50
			496,503.73
		Total Payments FY 2016/2017	1,387,537.50

TOTAL PAYMENTS ALL FUND YEARS \$ 1,556,482.03

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

RESOLUTION NO. 2-17

**SCHOOLS HEALTH INSURANCE FUND
APPROVAL OF THE DECEMBER 2016 AND JANUARY 2017 BILLS LIST AND TREASURERS REPORT**

WHEREAS, the **Schools Health Insurance Fund** (the "Fund") held a Public Meeting on **January 25, 2017** for the purposes of conducting the official business of the Fund; and

WHEREAS, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the months of December 2016 and January 2017 for consideration and approval of the Board of Trustees; and

WHEREAS, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of July for all Fund Years for consideration and approval of the Board of Trustees; and

WHEREAS, a quorum of the Board of Trustees was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

NOW THEREFORE BE IT RESOLVED the Board of Trustees of the **Fund** hereby approves the Bills List for December 2016 and January 2017 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for School Board Joint Insurance Funds.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Board of Trustees of the **Fund** hereby approves the Treasurer's Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for School Board Joint Insurance Funds.

ADOPTED: January 25, 2017

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY